

SHRI SAMARTH ARTS AND COMMERCE COLLEGE ASHTI, DISTT. WARDHA

Internal Quality Assurance Cell (IQAC)


Notice of the Meeting

All members of IQAC are hereby informed that the meeting of IQAC will be held on **Tuesday 10 November, 2020 at 12.00 noon** in the college. The agenda of the meeting shall be as follows-

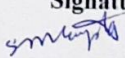
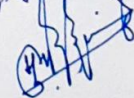
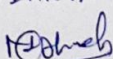
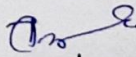
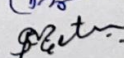
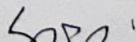
1. Approving minutes of the previous meeting
2. Review of Mentor Scheme
3. Introduction of Value-added Course
4. Preparation of Self-Study Report
5. Suggestions for improvising working pattern of IQAC
6. Subjects with prior permission of the Chairman

Date: Nov. 4, 2020

Place: Ashti


IQAC Coordinator


Principal
Shri Samarth Arts & Commerce College
Ashti Teh. Wardha

Sl.	Name and Designation	Signature
1.	Shri. S. M. Gupta (Chairman of the Society)	
2.	Shri. M. G. Deshpande (Representative of Management)	
3.	Shri. W. B. Rajderkar (Representative of Management)	Informed by phone
4.	Shri. S. M. Rajkarne (Representative of Management)	Informed by phone
5.	Shri. M. M. Deshmukh (Member of IQAC)	
6.	Shri. A. R. Bhagat (Member of IQAC)	
7.	Shri. S. M. Gothane (Member of IQAC)	
8.	Shri. S. D. Deshpande (Member of IQAC)	

9. Shri. Y. S. Darokar (Member of IQAC) Y.S. Darokar
10. Mrs. Jayashree Raut (Nominee of Local Body) J. Raut
11. Shri. Girish Ajane (Alumni Representative) G. Ajane
12. Mrs. Kanchita Bhavnani (Industrial Expert) Informal by phone


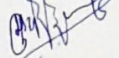
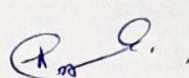
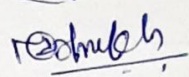
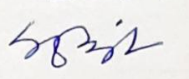
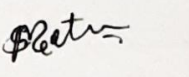
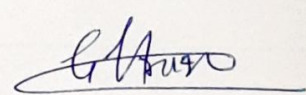
Teaching Staff

13. Shri. D. B. Malpe (Faculty of Commerce) D. B. Malpe
14. Shri. R. T. Sawai (Faculty of Physical Education) R. T. Sawai
15. Shri. D. D. Khadgi (Faculty of Marathi) D. D. Khadgi
16. Shri. P. M. Jadhao (Faculty of Commerce) P. M. Jadhao

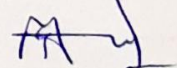
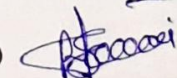
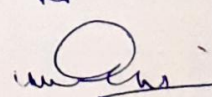
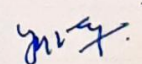
SHRI SAMARTH ARTS & COMMERCE COLLEGE ASHTI, DISTT. WARDHA

Minutes of the IQAC meeting held on Nov. 10, 2020

The meeting of Internal Quality Assurance Cell (IQAC) was held on Nov. 10, 2020 at 12:00 noon in the college. Shri. S. M. Gupta, Shri W. B. Rajderkar, Mrs. Jayashti Raut, and Mrs. Kanchita Bhavnani were not present in the meeting. The following members of the IQAC were present in the meeting.

Sl.	Name and Designation	Signature
1.	Shri S. M. Rajkarne (Vice-President of the Society)	
2.	Shri. M. G. Deshpande (Secretary of the Society)	
3.	Shri. A. R. Bhagat (Member of IQAC)	
4.	Shri. M.M. Deshmukh (Member of IQAC)	
5.	Shri. S. D. Deshpande (Member of IQAC)	
6.	Shri. S. M. Gothane (Member of IQAC)	
7.	Shri. Y. S. Darokar (Non-teaching Representative)	Not present
8.	Shri. G. G. Ajane (Alumni Representative)	

Teaching Faculty

9.	Shri D. B. Malpe (Department of Commerce)	
10.	Shri. R. T. Sawai (Department of Physical Education)	
11.	Shri. D. D. Khadgi (Department of Marathi)	
12.	Shri. P. M. Jadhao (Department of Commerce)	

The following subjects were discussed in the meeting.:

Subject No. 1: Approving minutes of the previous meeting

IQAC Co-ordinator read out the minutes of the IQAC meeting held on March 17, 2020. The minutes of the preceding meeting were unanimously approved by all members.

Subject No. 2: Review of Mentor Scheme

IQAC has introduced Mentor Scheme for first year students from 2019-20 in the college. It aimed at assessing learning outcomes of the students and guide them for their progression. In order to conduct this practice, all teachers conducted meetings of students for their assessment and submitted the reports to the Principal. As a review of mentor scheme, Dr. M. M. Deshmukh, In-charge of mentor scheme reported that most of the students were absent in meetings. They were also reluctant to complete assignments on time. It has resulted in low performance in university examination. Students also did not approach to the support services offered by the college.

Suggestion:

- i) Dr. H. M. Khanzode, Principal of the college suggested that target-oriented initiatives should be initiated for students. So that, it would be possible to attain the objective of mentor scheme. For example, the college has enrolled under the initiatives of Mahatma Gandhi National Council of Rural Education (NCRE), Hyderabad. It can be linked with mentor scheme. He suggested that the In-charge should prepare the action plan and submit it at the earliest.

Subject No. 3: Introduction of Value-added Course

Dr. M. M. Deshmukh, Head of Department of Marathi put the proposal of Value-added course in Marathi in the meeting. He explained that an advisory committee is set up to draft details of the course. It has designed curriculum, learning outcomes, no. of contact sessions and methodology of assessment of the said course. Dr. Deshmukh presented the outline of the course. Following resolution was placed in the meeting In this regard after discussion.

Resolution No. 1

A Value-added course in "Usage of Applied Marathi Language "(व्यावहारिक आणि उपयोजित मराठी) should be introduced in the college during the session 2020-21.

Dr. M. M. Deshmukh
Proposer

Dr. H.M.Khanzode
Seconder

The resolution was unanimously approved by all members.

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Subject No. 4: Preparation of Self-Study Report

Dr. H. M. Khanzode reported that the validity of accreditation and assessment of the college is up to Feb. 19, 2021. NAAC has adopted the new methodology of accreditation and assessment with effect from Jul. 1, 2017. As per the new methodology of accreditation and assessment of the college, submission of proper data is most essential for the preparation of self-study report. He suggested that all documents should be prepared in digital format with reliable evidence and chronological order.

Subject No. 5: Suggestion for improvising working pattern of IQAC

IQAC Coordinator explained the role of IQAC in quality enhancement in higher education institutions. He focused on the activities and initiatives conducted by IQAC during 2015-16 to 2019-20 and appealed to members to give concrete suggestion for improvisation of IQAC work.

Suggestion:

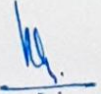
- i) Shri S. M. Rajkarne suggested that In-charge of all committees should preserve video recording of conducted events.
- ii) Dr. H. M. Khanzode stated NAAC accepts only Geotagged photos in SSR. So all teachers should download GPS Geotag application in their phones .

Subject No. 6: Subject with prior permission of the Chairman

As there were no other subjects for the discussion, Coordinator of IQAC declared that the meeting has concluded.

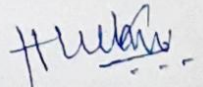
Date: Nov. 10, 2020

Place: Ashti



Shri. Yogsh Paylimode

IQAC Coordinator



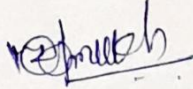
Dr. H.M. Khanzode

Principal
Shri Samarth Arts & Commerce
College, Ashti, Dist. Wardha

Action Taken Report

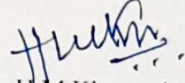
As per suggestions and resolutions made in the IQAC meeting, following action was taken:

- 1) Although the IQAC has taken Mentor scheme into consideration ,the scheme could not be realized due to prevailing lockdown as per Covid -19 restrictions by the Government authorities. In spite of these conditions, the teachers engaged students through online classes and convinced students to submit their assignments in due time . The college has guided them about downloading and using the app launched by the University for online examinations from time to time .
- 2) Although the IQAC has approved the proposal of Deptt .of Marathi for starting value added course in Marathi , the course could not be initiated due to lockdown situation .
- 3) The Principal informed that NAAC has directed all institutions to upload Geo-tagged photos to NAAC portal in SSR. Hence all departments should use GPS camera App for reporting of all activities . Accordingly all departments are using the app for the preparation of reports of various programmes.



Dr.M.M.Deshmukh
IQAC Co-ordinator





Dr.H.M.Khanzode
Principal
Shri Samarth Arts & Commerce
College,Ashti,(Dist.Wardha)