

Shri Samarth Shikshan Prasarak Mandal, Ashti

Shri Samarth Arts and Commerce College , Ashti

## 6.5 Internal Quality Assurance System

- 6.5.2** Quality Assurance System of the institution  
 Quality Assurance initiatives of the institution include  
 ➤ Regular meetings of Internal Quality Assurance Cell (IQAC)

### 🌀 List of Supporting Documents 🌀

Sr. No.	Name of Activity
1.	<a href="#"><u>Minutes of IQAC meetings in 2017-18</u></a>
2.	<a href="#"><u>Minutes of IQAC meetings in 2018-19</u></a>
3.	<a href="#"><u>Minutes of IQAC meetings in 2019-20</u></a>
4.	<a href="#"><u>Minutes of IQAC meetings in 2020-21</u></a>
5.	<a href="#"><u>Minutes of IQAC meetings in 2021-22</u></a>

SHRI SAMARTH SHIKSHAN PRASARAK MANDAL , ASHTI  
SHRI SAMARTH ARTS AND COMMERCE COLLEGE , ASHTI

Minutes of IQAC meetings in 2017-18

**SHRI SAMARTH & COMMERCE COLLEGE, ASHTI****Minutes of the IQAC Meeting held on Aug 4, 2017**

The meeting of Internal Quality Assurance Cell (IQAC ) was held on Aug 4, 2017 at 12.00 pm. The minutes of the meeting were as follows :

**Subject No. 1: Approving minutes of the previous meeting**

The Co-ordinator of IQAC V. V. Karmarkar read the minutes of the previous meeting of IQAC held on Aug. 13, 2016. The minutes were unanimously approved by all the members.

**Subject No. 2: Finalization of Academic Calender 2017-18**

The Co-ordinator of IAQC. V. V. Karmarkar presented tentative academic calendar for the year of 2017-18. It included various activities and programmes prepared by the various committees throughout the year. Academic calendar was accepted and finalized by all members. :

**ACADEMIC CALENDER 2017-18**

<b>Date &amp; Month</b>	<b>Activities</b>	<b>Name of the Department/Committee</b>
<b>June 2017</b>		
15	Commencing of Session	
21	International Yoga Day	Deptt. of Physical Education
<b>July</b>		
1	Tree Plantation	National Service Scheme
11	World Population Day	Population Education
31	Voter Registration Campaign	National Service Scheme
<b>August</b>		
1	Lokmanya Tilak Death Anniversary & Annabhau Sathe Birth Anniversary	National Service Scheme
9	August Kranti Din	National Service Scheme
10	Student's Orientation Programme	IQAC
15	Independence Day Celebration	
<b>September</b>		
5	Teacher Day Programme	Department of Cultural Activities
7	Workshop on Personality Development	Career & Counselling Cell
8	International Literacy Day	Population Education
11	Blood Donation Campaign	National Service Scheme
15	Workshop on Cashless Economy	Department of Commerce
25	NSS Foundation Day	National Service Scheme
<b>October</b>		
2	Birth Anniversary of Mahatma Gandhi & Lal Bahadur Shashtri	Department of Cultural Activities

9	General Knowledge Test-I	Career & Counselling Cell
<b>15 Oct. - 14 NOV, 2017 winter Vacation</b>		
<b>Date &amp; Month</b>	<b>Activities</b>	<b>Name of the Department/Committee</b>
<b>November</b>		
24	Flag Day Collection	National Service Scheme
26	Indian Constitution Day	Deptt. of Political Science
<b>December</b>		
1	World AIDS Day	National Service Scheme
18	Guest Lecture on Competitive Examinations	Career & Counselling Cell
23	Medical Test	Deptt. of Physical Education
30	Excursion Tour	Department of Cultural
<b>January 2018</b>		
3	Savitribai Fule Birth Anniversary	Department of Cultural Activities
10	Research Seminar Competition	Research Committee
12	Swami Vivekanand Birth Anniversary	Department of Cultural
13	Road Safety Campaign	National Service Scheme
19	Physical Efficiency Test	Deptt. of Physical Education
21	Games and Sports Festival	Deptt. of Physical Education
22		
23	Cultural Festival	Department of Cultural Activities
24		
25	Voter Awareness Day	National Service Scheme
26	Republic Day Celebration	
27	General Knowledge Test-II	Career & Counselling Cell
29	Book Exhibition	Deptt. of Library
<b>February</b>		
5	Workshop and Presentation on Data Collection Project	Population Education
20	Alumni & Parent's Meeting	Alumni Committee
<b>March</b>		
10	Farewell Programme for Students	Deptt. of Physical Education
<b>April</b>		
30	End of Session	

### Subject No.3: Reorganization of IQAC

Principal Dr. H. M. Khanzode suggested that IQAC should reorganize for facilitating more activities by the cell. Following resolution was put before the members In this regard. :

**Resolution 1:** Shri Y. G. Paylimode shall be deputed as Co-ordinator of Internal Quality Assurance Cell. Varsha V. Karmarkar shall assume the responsibility as Assistant Co-ordinator of the Cell. They shall assume the charge of their responsibilities from the date of the resolution.

Proposed by  
Dr. H. M. Khanzode

Seconded by  
Shri. M. M. Deshmukh

The resolution was unanimously accepted and approved by all members.

**Subject No.4: Subject with prior permission of the Chairman**

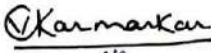


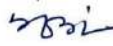



As there were no subjects for the discussion with the prior permission of the Chairman, the Co-ordinator declared that the meeting has concluded.

Date: 04<sup>th</sup> Aug, 2017

  
Co-ordinator  
IOAC  
Internal Quality Assurance Cell  
Shri Samarth Arts and Commerce College, Ashti

  
Principal  
Shri Samarth Arts and Commerce College, Ashti (Dist. Wardha)

Following members were present in the meeting held on 4<sup>th</sup> August, 2017.



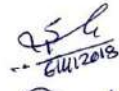
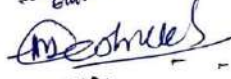




Sr. No.	Name	Signature
1.	Shri. S. M. Gupta	
2.	Shri. W. B. Rajderkar	
3.	Shri. M. G .Deshpande	
4.	Shri. S. M. Rajkarne	
5.	Mrs. V.V. Karmarkar	
6.	Dr. S. P. Ghogale	
7.	Shri. M. M. Deshmukh	
8.	Dr. A. R. Bhagat	
9.	Shri. S. M. Gothane	
10.	Dr.S.D. Deshpande	
11.	Shri .Y.S. Darokar	
<b>Invitee Members</b>		
12.	Dr. D. B. Malpe	
13.	Shri. R. T. Sawai	
14.	Dr. D. D. Khadgi	
15.	Dr. P. M. Jadhao	

**Shri Samarth Arts & Commerce College, Ashti**

**Minutes of the IQAC Meeting held on October 6, 2017**

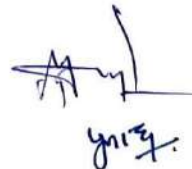
The meeting of the Internal Quality Assurance Cell (IQAC) was held on October 6, 2017 at 1.00 pm. Among the invitees, Shri S.M.Gupta, Shri Rajesh Sawai and Dr. Devendra Khadgi were not present in this meeting .

Following members were present in the meeting :

Sr.	Name and Designation	Signature
1.	Shri. M. G. Deshpande (Member)	
2.	Shri. S. M. Rajkarne (Member)	
3.	Dr. S. P. Ghogale (Member)	
4.	Shri. M. M. Deshmukh (Member)	
5.	Mrs. V. V. Karmarkar (Member)	
6.	Dr. A. R. Bhagat (Member)	
7.	Dr. S. D. Deshpande (Member)	
8.	Shri. S. M. Gothane (Member)	

**Invitee Members**

1. Dr. D. B. Malpe
2. Dr. P. M. Jadhao



The minutes of the meeting are as follows:

**Subject No.1: Approving minutes of the previous meeting**

The Co-ordinator of IQAC, Shri. Yogesh Paylimode read the minutes of IQAC meeting held on August 4, 2017. The minutes were unanimously approved by all the member of IQAC.

**Subject No. 2 : Follow up of Academic calendar**

Various activities were conducted in the college as per academic calendar during Aug. 9 to Oct. 2, 2017. The details of activities are as follows :

-The NSS Programme Officer presented a report on conducted activities as Lokmanya Tilak Death Anniversary , Annabhau Sathe Birth Anniversary, August Kranti Din and NSS Foundation Day.

The secretary of parent society, Shri. M. G. Deshpande suggested that the enrollment of students in Blood Donation Camp should be done at college level and the camp should be organized at village level during seven-day residential camp. In this way, good response would be achieved by both sides and benefitted to community.

- Department of Cultural activities conducted Teachers Day programme on Sept. 5, 2017. The in-charge of the committee presented report of the activity.

-Shri Yogesh Paylimode presented the report on guest lecture under Career and Counseling Cell . Shri Sumant Tekade from Nagpur delivered the lecture on “Chatrapati Shivaji Maharaj and Personlity Development ”. He emphasized on strong determination ,active leadership and fighting spirit to shape students’ personality. He gave some historical evidences of Chatrapati Shivaji Maharaj’s life and appealed to students to follow the path of the great personality.

- Shri Yogesh Paylimode also presented a report on the symposium conducted on **International literacy Day**. Ku.Renuka Dehenkar (B.A.II) explained the role of parents in their wards’ education. Ku.Santoshi Prajapati (B.A.II) explained the comparison of rural and urban mindset in schooling education system and explored the weaknesses of education system. Likewise Ajay Dudhkawre (B.A.I) stated that despite a wide expansion of higher education institutions in India, ability to learn and understand is not yet attained at desired level among students.

**Subject No. 3 : Establishment of Student’s Council for the preparation of Competitive Examination.**

The member of parent society, Shri Sunil Rajkame suggested that Career & Counseling cell should establish students’ group for preparation of various competitive examinations. He emphasized that students’ orientation and progression in this area is desirable. The target group should be identified through conducting common entrance test. He suggested that the college should conduct various activities and invite resource persons for student’s guidance. The suggestion was unanimously accepted by all members.



**Subject No. 4 : Subject with prior permission of the Chairman.**

Principal Dr. Hemant Khanzode explained various criteria, key indicators and their weightage in NAAC assessment. Shri. Sunil Rajkarne suggested to conduct lecture series by the teachers on their research areas and specializations. All teachers in the college should make their possible efforts for enriching institutional values and professional ethics as institutional responsibility.

He suggested that all the members thoroughly go through all key indicators of NAAC manual and submit their perspective plan to the Principal within three months.

As there were no other subjects for the discussion, the co-ordinator declared the meeting has concluded.

Date: October 6, 2017

Place : Ashti






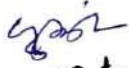
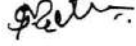

  
**IQAC Co-ordinator**  
**IQAC Co-ordinator**  
Shri Samarth Arts and Commerce  
College, Ashti

  
**Chairman**  
**Principal**  
Shri Samarth Arts & Commerce  
College, Ashti, Distt. Wardha.




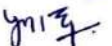
SHRI SAMARTH ARTS'S & COMMERCE COLLEGE ASHTI, DIST. WARDHA

Minutes of the IQAC meeting held on April 6, 2018.

The meeting of the Internal Quality Assurance Cell (IQAC) was held on April 6, 2018 at 12.00 P.M. Shri Anil Bhagat, member of IQAC was not present in the meeting. The following members of IQAC were present in the meeting.

Sr. No.	Name and Designation	Signature
1.	Shri. M. G. Deshpande (Member)	
2.	Shri. S. M. Gupta (Chairman)	
3.	Shri. S. M. Rajkarne (Member)	
4.	Dr. S. P Ghogale (Member)	
5.	Shri. M. M. Deshmukh (Member)	
6.	Ms. V. V. Karmarkar (Member)	
7.	Dr. S. D. Deshpande (Member)	
8.	Shri. S. M. Gothane (Member)	
9.	Shri. Y. S. Darokar (Member)	

Invitee Members:

10.	Shri. R. T. Sawai	
11.	Dr. D. B. Malpe	
12.	Dr. D. D. Khadgi	
13.	Dr. P. M. Jadhao	

The minutes of the IQAC meeting are as follows-

**Subject No. 1:** Approving minutes of the previous meeting.

Shri. Yogesh Paylimode, Coordinator of IQAC, read the minutes of meeting held on October 6, 2017. The minutes were unanimously approved by all members.

**Subject No. 2:** Preparation of AQAR 2015-16 & 2016-17.

The preparation of AQAR 2015-16 and 2016-17 is a pre-requisite and also important for the preparation of self study report consequently. In order to prepare of AQAR, Dr. Hemant Khanzode suggested that as per the guidelines of NAAC, the data should be submitted by all teachers in time. He stated that timely submission of AQAR is a matter of concern regarding score of accreditation and assessment.

**Subject No. 3: Preparation of Criteria-wise Action Plan.**

NAAC has adopted a new methodology of accreditation and assessment with effect from July 1, 2017. The Principal suggested that in order to meet the challenges and requirements of the new methodology, the IQAC members should collectively bear the responsibility of enhancing the standard of our college. He delegated criteria wise responsibilities to all teachers and suggested to submit action plan regarding NAAC criteria before the IQAC.

Criterion wise responsibilities to IQAC and staff members are as follows:

Sr. No.	Name	Criteria	Responsibility
1	Dr. S. P. Ghogale	Criteria I	Curricular Aspects
2	Shri. M.M.Deshmukh	Criteria II	Teaching Learning and Evaluation
3	Dr.A.R.Bhagat	Criteria III-3.1 to 3.4	Research
4	Shri.S.M.Gothane	Criteria IV	Infrastructure and Learning Resources
5	Dr.D.B.Malpe	Criteria V	Students' Support and Progression
6	Dr.S.D.Deshpande	Criteria VI	Governance, Leadership and Management
7	Dr. P.M.Jadhao	Criteria III-3.5 to 3.7	Consultancy and Extension
		Criteria VII-7.1 to 7.2	Innovations
8	Dr.D.D.Khadgi	Criteria VII-7.3	Best Practices
9	Dr. A.R. Bhagat and Shri. R.T.Sawai		Parent and Alumni Meet
10	Mrs. V.V. Karmarkar		Feedback (of all stakeholders) and Students' satisfaction survey

The Principal also reminded that that the college has already distributed xerox copies of NAAC manual to all teachers on October 14, 2017. He suggested that they should go through it and understand the criteria of accreditation and assessment process.

**Subject No. 4: Subject with prior permission of the chairman.**

Shri. M. G. Deshpande, Secretary of Parent Society suggested that to follow up the decision should be presented by teachers in successive meeting. In view of to bring about regularity and transparency in the exercise, the number of frequency of IQAC meeting should be increased, he stated. Shri. S. M. Rajkarne, member of parent society suggested that, library services should be student's centric and each teacher should be responsible to acquaint the students with reference and other learning resources.

As there were no other subjects for the discussion, the Co-ordinator of IQAC declared the meeting has concluded.

Date: April 6, 2018

Place: Ashti

  
**IQAC Co-ordinator**  
Shri Samarth Arts and Commerce  
College, Ashti

  
**Principal**  
Shri Samarth Arts & Commerce  
College, Ashti, (Dist. Wardha,

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SHRI SAMARTH SHIKSHAN PRASARAK MANDAL , ASHTI  
SHRI SAMARTH ARTS AND COMMERCE COLLEGE , ASHTI

Minutes of IQAC meetings in 2018-19

SHRI SAMARTH ARTS & COMMERCE COLLEGE ASHTI, DISTT. WARDHA

### Minutes of the IQAC meeting held on October 15, 2018.

The meeting of the Internal Quality Assurance Cell (IQAC) was held on October 15, 2018 at 1.00 P.M. The following members of IQAC were present in the meeting.

Sr. No.	Name and Designation	Signature
1	Shri. M. G. Deshpande (Member)	
2	Shri. S. M. Gupta (Member)	
3	Shri. S. M. Rajkarne (Member)	
4	Dr. S. P Ghogale (Member)	
5	Shri. M. M. Deshmukh (Member)	
6	Dr. A. R. Bhagat (Member)	
7	Dr. S. D. Deshpande (Member)	
8	Shri. S. M. Gothane (Member)	
9	Shri. Y. S. Darokar (Member)	
10	Shri. R. T. Sawai	
11	Dr. D. B. Malpe	
12	Dr. D. D. Khadgi	
13	Dr. P. M. Jadhao	

#### Minutes of the Meeting

The minutes of the IQAC meeting are as follows-

#### **Subject No. 1: Approving minutes of the previous meeting.**

Shri. Yogesh Paylimode, Coordinator of IQAC, read the minutes of meeting held on 6 April, 2018. The minutes were unanimously approved by all members.

#### **Subject No. 2: Analysis of University Result- Summer 2018**

All teachers presented analysis of University examination result (summer 2018). Shri M. G. Deshpande, Secretary of Parent Society suggested that the in-charge of result committee should prepare a consolidated statement and compare it with previous results. He drew attention to the high drop-out rate of the students and expressed concern about it. He insisted that teachers should make all possible efforts to reduce high drop-out rate.

**Subject No. 3: Preparing AQAR for submission**

The Co-ordinator Shri Y.G.Paylimode placed AQARs for 2015-16 ,2016-17 and 2017-18 for approval of the IQAC. He suggested that all faculty members and members of parent society should give comprehensive suggestions for improvisation of these AQARs.

**Subject No 4: Finalization of academic calendar for 2018-19**

The coordinator of IQAC presented academic calendar for the year 2018-19. It included programmes of to be conducted various committees of the college throughout the year. The academic calendar was finalized and accepted by all members.

**Subject No 5: Village Adoption Scheme**

Dr. Hemant Khanzode suggested that NSS should adopt a village for community engagement for next five years. It can be developed as the best practice at institutional level. It would also establish linkage between college and community. Shri Sunil Rajkarne suggested that first of all ,NSS should collect primary data of village namely- Panchala, Porgavhan and Thar .Secondly, the data should be analyzed. The analysis should be put forward in forthcoming IQAC meeting. That would be helpful to adoption of the village .

**Subject No 6: Criterion wise responsibility and presentation**

The Principal suggested that as per the new methodology of assessment and accreditation of college, each teacher should bear the responsibility and make all efforts in this direction. He also suggested that concerned teachers should prepare following criteria wise reports **by 30 November** and present them in forthcoming IQAC meeting:

- A) Criterion I: To decide the theme and date of organizing student's seminar on cross-cutting issues in time bound manner.
- B) Criterion II: To tabulate and document teaching-learning activities and analyze university result of last three years.
- C) Criterion III: To decide villages for conducting research activity with the help of students. Target group should be identified while conducting activities.
- D) Criterion III: To collect primary data of villages namely, Panchhala, Porgavhan and Thar and submit the report to IQAC.
- E) Criterion IV: To prepare data of library services in every month

- F) Criterion V: To prepare action plan for identifying slow learners and make necessary provisions for their progression.
- G) Criterion VI: To prepare plan for all stakeholders to strengthen institution.
- H) Criterion VII: To identify two best practices per teacher and summarize them into prescribed format.
- I) To conduct Parent and Alumni meet in the year and to conduct feedback by stakeholders.

**Subject No 7: Subject with prior permission of the Chairman**

- 1) The Principal informed that the Department of Lifelong Learning and Extension, R T. M. Nagpur University has issued the notification to introduce *Unnati* Project for students. The projects help students to study about various welfare schemes in villages. Participant students would get benefit of incentive marks under this project.

Following resolution was put in this regard :

**Resolution No.1:**

The college should conduct Unnati projects for first year students from the session 2018-19. Dr. S.D. Deshpande shall be Co-ordinator of this Project.

Dr.H.M.Khanzode  
Proposer

Shri.A.R.Bhagat  
Secunder

The resolution was unanimously adopted.

- 2) The Principal suggested that all teachers should make power point presentations at the end of each academic session. The activity would help us to realize the strength and weakness of the institution and decide the course of future action. The suggestion was unanimously accepted by all members.

As there were no other subjects for the discussion, the Co-ordinator of IQAC declared that the meeting has concluded.

Date: 15 October 2018

Place: Ashti



Co-ordinator

Shri Yogesh G.Paylimode

Principal

Dr.H.M.Khanzode

### **Action Taken Report**

As per suggestions and resolutions made in the meeting , following action was taken :

- 1) An analysis of university results of exam of summer 2018 was prepared by Shri M. M. Deshmukh, Associate Professor of Marathi.
- 2) **Unnati** projects were introduced in the college .**23** students of first year were enrolled under the project. Co-ordinator along with four teachers assessed the progress of the reports.
- 3) N.S.S. conducted a village survey at village Panchala .

As per academic calendar following activities were conducted :

- I) Voter registration campaign was conducted by N.S.S. on 25 October 2018 . 64 students registered their names under this campaign .
- II) N.S.S. conducted Constitution Day on 26 November 2018.

Co-ordinator

Shri Yogesh G.Paylimode

Principal

Dr.H.M.Khanzode

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SHRI SAMARTH ARTS & COMMERCE COLLEGE ASHTI, DISTT. WARDHA

**Minutes of the IQAC meeting held on Dec. 1, 2018**

The meeting of Internal Quality Assurance Cell (IQAC) was held on December 1, 2018 at 11.00 am. Shri S. M. Gupta, President of Parent Society and Shri D. B. Malpe were not present in the meeting. The following members of the IQAC were present in the meeting.

Sr.	Name and Designation	Signature
1	Shri M. G. Deshpande (Member)	
2	Shri S. M. Rajkarne (Member)	
3	Shri S. P. Ghogale (Member)	
4	Shri M. M. Deshmukh (Member)	
5	Shri A. R. Bhagat (Member)	
6	Shri S. D. Deshpande (Member)	
7	Shri S. M. Gothane (Member)	
8	Shri Y. S. Darokar (Member)	
9	Shri. Girish Ajane (Member)	
10	Ku.Madhuri Raut (Member)	
	Faculty Members	
11	Shri R. T. Sawai (Member)	
12	Shri D. D. Khadgi (Member)	
13	Shri P. M. Jadhao (Member)	

The minutes of the IQAC meeting are as follows-

**Subject No. 1: Approving minutes of the previous meeting**

Shri Yogesh Paylimode, Coordinator of IQAC read the minutes of meeting held on Oct. 15, 2018. The minutes were unanimously approved by all members.

**Subject No. 2: Criterion-wise follow-up of activities**

Dr. Hemant Khanzode stated that in view of new methodology for assessment and accreditation for college, all staff members should put their efforts to strength IQAC in right direction. In order to make these efforts successful, each teacher should prepare action plan and carry out activities according to prescribed criterion. IQAC members presented criterion-wise action plans and supportive activities . The details of action plan are as follows :

**Criterion I: Curricular Aspects**

Dr. S. P. Ghogale put the action plan on curricular aspects. He stated that the following activities will be conducted under this criterion.

- 1 To finalize the theme on cross-cutting issues for conducting students' seminar.
- 2 To conduct student's meet to address the issues and organize seminar by the first week of Feb. 2019.

**Criterion II : Teaching-Learning and Evaluation**

Shri M. M. Deshmukh presented teaching-learning activities by teachers during first session of 2018-19. Following suggestions were made by the parent society and other to strengthen teaching-learning process.

- 1 Shri S. M. Rajkarne suggested that, the mode of teaching-learning activities should be reflected into student's outcomes. All activities during 2015-16 to 2017-18 should be properly documented .
- 2 Data of unit test, annual examination, resource materials should be documented and submitted to IQAC on time.
- 3 Shri M. G. Deshpande suggested that compare result analysis (both subject-wise and course-wise) during last three years should be compared and reasons for low result should be identified.
- 4 Dr. Hemant Khanzode suggested that the In-charge of the criteria should collect 10% of email addresses of students and to take action to introduce student satisfaction survey by Dec. 7, 2018. He also explained that power-point-presentation should be compulsory during classroom teaching-learning.

All the suggestions should be fulfilled on time and submit the report to IQAC before or in forthcoming meeting.

**Criterion III : Research, Consultancy and Extension**

Dr. A. R. Bhagat, incharge of criteria presented their action plan. The details of action plan are as follows-

- 1 To conduct research seminar by the end of Feb. 2019.
- 2 To conduct survey at village level namely Pandhurna and Sirkutni.
- 3 To review of faculty participation in RC/OC/STCs/Workshops and imparting knowledge among students

He informed that above mentioned activities will make possible on time.

**Criterion IV : Learning Resources**

Shri S. M. Rajkarne cited that library is the principal source of learning outcomes and expected to play an active role in this direction. He made following suggestions to strengthen library services.

- 1 To augment library services to learners
- 2 Action plan should be associated with need of learners and enrichment of learning resources.

All the suggestions should come into practice and the librarian should submit the report to IQAC before or in forthcoming meeting.

**Criteria V : Student Support and Progression**

- 1 Incharge of criterion V should identify slow learners and make possible efforts for student's progression.
- 2 Efforts should be made to define strategy in generating knowledge among students
- 3 Review of appearing students in competitive examination and their progression

**Criterion VI : Institutional Leadership and Management**

- 1 Shri S. M. Rajkarne suggested that all statutory bodies and committee should be correlated to each other.
- 2 It should reflect into enrichment of institutional values and good governance.

Above mentioned suggestions come into practice and report to IQAC.

**Criterion VII : Best Practices**

Shri S. M. Rajkarne suggested that in-charge of concerned criterion should implement following suggestions-

- 1 Provision of prizes for students in *ZEP* magazine
- 2 Each faculty should develop subject-wise practices.

- 3 In-charge should take initiative to prepare practices at institutional level from session 2018-19.

**Subject No. 3 : Preparation of AQAR for submission**

Shri Yogesh Paylimode placed Annual Quality Assurance Reports for 2015-16, 2016-17 and 2017-18 for approval of the IQAC. The IQAC unanimously approved the AQARs from 2015-16 to 2017-18 for submission to NAAC.

Following resolution was put before the members in this regard :

**Resolution No. 1:**

The Annual Quality Assurance Reports of the college from 2015-16 , 2016-17 and 2017-18 should be submitted to NAAC .

Proposer	Secunder
Dr.H.M.Khanzode	Shri.M.M.Deshmukh

The resolution was unanimously adopted.

**Subject No. 4: Village Adoption Scheme**

The Principal suggested that village adoption scheme should be treated as best practices at institutional level. This subject has already been discussed in previous meeting. After detailed discussion , following resolution was put before the members :

**Resolution No.2:**

The college should adopt villages for community engagement. The villages namely ,Pandhurna and Porgavhan should be adopted under this engagement. Dr.P.M.Jadhao will be In-charge for this activity.

Proposer	Secunder
Dr.H.M.Khanzode	Dr.P.M.Jadhao

The resolution was unanimously adopted.

**Subject No 5 : Subject to the prior permission of Chairman**

Dr. Hemant Khanzode suggested that-

1.All in-charge of criteria should make power point presentation on respective criterion at the end of session 2018-19. It would help to realize the strength and weakness of the college and to arrive for policy implications.

As there were no other subject for the discussion, the Co-ordinator of IQAC declared the meeting has concluded.

Date: December 1, 2018  
Place : Ashti

Co-ordinator  
Shri Yogesh G.Paylimode

Principal  
Dr.H.M.Khanzode

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#### **Action Taken Report**

As per suggestions and resolutions made in the IQAC meeting , following action was taken :

- 1) As per resolution No.1 , the college submitted AQAR of 2015-16,2016-17 and 2017-18 to NAAC.
- 2) As per resolution No.2 , NSS conducted primary village survey in Porgavan and Panchala under Community Engagement on 16 December 2018 and 10 January 2019 respectively.

As per academic calendar , following activities were conducted in the college:

1. Five students of the college participated in wall painting competition organized by Nagar Panchayat , Ashti on 13 December 2018.
2. Road safety campaign was organized by NSS on 8 January 2019.
3. NSS organized Flag Day collection on 8 February 2019.
4. Library organized book exhibition on 8-9 February 2019.

5. The college organized a Workshop on 'Writing ,poetry and music' to celebrate the birth centenary of Marathi litterateurs Late P.L.Deshpande, G.D.Madgulkar and great musician Sudhir Phadke. The event was organized with association of Deptt. of Culture ,Govt. of Maharashtra on 23 January 2019.
6. Cultural and Sports festival was organized from 24 to 25 January 2019.
7. A training session for *Suryanamaskar* and Yoga was organized on 5 February 2019.
8. NSS conducted a residential camp during 27 January to 2 February 2019 at village Parsoda.
9. The research committee conducted village survey on 20 February 2019 in Pandhurna .

IQAC Co-ordinator

Shri Yogesh G.Paylimode

Principal

Dr.H.M.Khanzode

### Minutes of the IQAC meeting held on 25 February 2019

The meeting of Internal Quality Assurance Cell (IQAC) was held on February 25, 2019 at 12.30 pm. Shri R. T. Sawai was not present in the meeting. The following members of the IQAC were present in the meeting.

Sr.	Name and Designation	Signature
1	Shri M. G. Deshpande (Member)	
2	Shri Subhash Gupta (Member)	
3	Shri S. M. Rajkarne (Member)	
4	Shri S. P. Ghogale (Member)	
5	Shri M. M. Deshmukh (Member)	
6	Shri A. R. Bhagat (Member)	
7	Shri S. D. Deshpande (Member)	
8	Shri S. M. Gothane (Member)	
9	Shri Y. S. Darokar (Member)	
10	Mrs . Jaishree Raut (Member)	
11	Ku.Madhuri Raut (Member)	
12	Girish Ajane (Member)	

#### Faculty Members

- 13 Dr. D.B. Malpe  
15 Dr.P.M.Jadhao  
16 Dr.D.D.Khadgi

The minutes of the meeting are as follows-

#### Subject No. 1: Approving minutes of the previous meeting

Shri Yogesh Paylimode, Coordinator of IQAC read the minutes of IQAC meeting held on December 1, 2018. The minutes were unanimously approved by all members.



**Subject No. 2: Review of criterion wise activities**

As per the resolution passed by IQAC on 6 April 2018, the responsibility of NAAC criterion has been entrusted to teachers. The teachers presented report of activities in their respective criteria. The details of these reports are as follows:

**Criterion I: Curricular Aspects**

Dr. S. P. Ghogale, in-charge of the criteria I informed that **students' seminar on Cross-cutting issues** was scheduled to be held in the first week of February 2019. But it could not be conducted in time. But he assured that the seminar will be conducted by Mar. 15, 2019.

**Criterion II : Teaching-Learning and Evaluation**

Shri M. M. Deshmukh, incharge of criterion II presented the report of following activities.

**Result Analysis:** Shri Deshmukh put a review of the trends of university results of the college during last two years. He explained that, the university result of the college in 2017-18 has gone up by 2% as compared to the results 2016-17. However, there is a variation in subject wise results. Especially the results of Business Finance & Communication, Computer Application and Indian Economy in Commerce faculty have declined by 20% .

Shri M. G. Deshpande and Shri Sunil Rajkarne expressed concern about the deterioration of subject wise result. They suggested that in-charge should identify reasons of low result of these subjects and to submit the report by Mar. 20, 2019.

**Teaching-Learning Methods:** Shri Deshmukh presented a chart of various teaching-learning methods used by teachers. In this regard, Dr. H. M. Khanzode stated that extensive use of participatory and student centric teaching-learning methods is the key to progression of students. He suggested that all teachers should effectively apply participatory methods .It would be positively reflected in performance of students. He also stated that, in-charge should verify data on basis of documentation before placing it in IQAC meeting.

**Student's Satisfaction Survey:** Dr. H. M. Khanzode suggested that the in-charge should conduct the student's satisfaction survey by Mar. 15, 2019 on sample basis.

**Criterion III : Research, Consultancy and Extension**

Dr. A. R. Bhagat, in-charge of criteria presented the report of research survey. He alongwith IQAC Co-ordinator visited village **Pandhurna** for conducting the survey on Feb. 19, 2019. They prepared the list of total households of the village for the selection of sampling during field visit. The village survey on "**Occupational Structure and Income Source**" was conducted on

Feb. 23, 2019. Total 9 students participated and collected data through village schedule. Dr. Bhagat informed that the analysis of the village survey will be submitted in forthcoming IQAC meeting.

**Research Seminar:** Dr. Bhagat informed that a **Students' Research Seminar** will be conducted by Mar. 15, 2019.

#### **Criterion IV: Library Resources and Infrastructure**

Shri S. M. Gothane, in-charge of the criterion presented the report of activities.

- A **library exhibition** was organized on Feb. 8-9, 2019. Total 320 books were displayed in the exhibition. They included reference books, biographies, autobiographies, classic novels, etc. Around 300 students visited the exhibition. 50 students recorded their remarks on usefulness of the exhibition.
- Shri Gothane submitted monthly transaction report of the library. It showed that average 10% of students acquired library services in every month. Shri Sunil Rajkarne expressed concern about less access of students to library. He suggested that the college should make more efforts to provide library services to maximum students.

#### **Criteria V: Student Support and Progression**

Dr. D. B. Malpe, in-charge of criterion presented the report of students who appeared in various competition examinations.

He also explained that the number of graduates passing from our college going to higher education has increased in last two years.

Shri. Sunil Rajkarne suggested that in-charge should prepare the mechanism to address the issue of slow learners and improve their performance.

#### **Criterion VI: Institutional Leadership and Management**

Shri Sunil Rajkarne suggested that in-charge of the criteria should prepare session wise report of various committees in the college.

#### **Criterion VII: Best Practices**

Dr. H. M. Khanzode suggested that the college should develop such practices which would reflect our institutional goals. He suggested that these practices can be developed at two levels:

**a) Institutional level practices:** – The publication of Zep magazine and village adoption scheme can be developed at Institutional level.

**b) Subject specific practices:-** Practices such as library exhibition, Yoga session for students, village survey, presentation on Union Budget can be developed at subject specific practices. However there should be consistency in following these practices.

**Criterion III & VII: Extension and Institutional Value**

Dr. P. M. Jadhao, in-charge of the criterion presented the report of village survey Porgavhan. Shri Sunil Rajkarne suggested that he should conduct a survey at village Panchala by 20 March, 2019. The data of two villages should be compared on the basis of primary survey. The primary observation would be helpful for the selection of village under adoption scheme.

Dr. H. M. Khanzode suggested that, the in-charge should submit the report of participation of 24 students who have participated in various programmes in other institutions. Their feedback of participants would be helpful for the institution.

**Pariksha Pe Charcha:** The IQAC Co-ordinator presented the report of live telecast on 'Pariksha Pe Charcha'. Ministry of Human Resource Development, Govt. of India, arranged live telecast of interaction session with students by Honorable Shri Narendra Modi, Prime Minister of India on Jan. 29, 2019 at Talkatora stadium, New Delhi. Addressing the students, Honorable Prime Minister guided on how to handle the stress of examinations and ensure path of success. Total 42 students and 9 teachers were present to view the telecast. The online report was submitted to UGC, New Delhi on the same day.

**Subject No. 3: Review of workshop by Deptt. Of Marathi**

The workshop on birth anniversaries of renowned Marathi poet Late G. D. Madgulkar, renowned musician Sudhir Phadke, and great writer P. L. Deshpande was organized in the college with association of Directorate of General Information and Cultural Affairs, Government of Maharashtra on Jan. 23, 2019. The convener of the workshop Shri. M.M. Deshmukh presented report of workshop. The report was also forwarded to Government of Maharashtra, Mumbai. Shri M. G. Deshpande suggested that, convener should maintain the visit book of feedback of dignitaries who participated in the workshop.

**Subject No. 4: Follow up of suggestions made by parent society**

Dr. H. M. Khanzode drew attention of all members to the fact that the suggestions made by the parent society are not followed by teachers. It is a matter of concern. He cited that Shri. Subhash Gupta had suggested in IQAC meeting conducted on 9 March 2016 that Deptt. Of Commerce to conduct power point presentation by students on Union Budget. But it has not been implemented till date. In this regard, Shri Sunil Rajkarne suggested that Dr. D.B. Malpe should prepare the students' presentations by 5 March, 2019.

**Subject No. 5: Subject to the prior permission of Chairman**

Shri M. G. Deshpande expressed that all the activities must be performed within given time schedule. He also suggested that all the report of activities should be documented on time and approved by the principal. He suggested that coordinator of IQAC should interact with members and decide the timeline for the collection of data.

As there were no other subjects for the discussion, the Co-ordinator declared that the meeting has concluded.

Date: Feb. 25, 2019

Place: Ashti

IQAC Coordinator

Shri Yogesh G. Paylimode

Principal

Dr. H. M. Khanzode

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### Action Taken Report

As per suggestions made in the IQAC meeting , following action was taken :

1. A programme on *Marathi Bhasha Samwardha Pandharwada* was organized by Deptt. of Marathi on 27 February 2019.
2. World Womens' Day was organized on 8 March 2019.
3. The Library organized a reading competition on 12 March 2019.
4. A students' on cross-cutting issues was organized on 15 March 2019.
5. Deptt. of Economics conducted students' seminar on 'Union Budget-2019-20' on 28 March 2019.
6. The research committee organized research paper seminar on 1 April 2019.

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7.IQAC conducted students feedback on 8 April 2019.

8. IQAC organized students seminar on 'India's Developmental Dimensions- Policy and Issues' on 24 April 2019.

IQAC Co-ordinator

Shri Yogesh G.Paylimode

Principal

Dr.H.M.Khanzode

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### Minutes of the IQAC meeting held on April 25, 2019

The meeting of Internal Quality Assurance Cell (IQAC) was held on April 25, 2019 at 10.30 am. Shri M. G. Deshpande was not present in the meeting. The following members of the IQAC were present in the meeting.

Sr.	Name and Designation	Signature
1	Shri S.M. Gupta (Member)	
2	Shri S. M. Rajkarne (Member)	
3	Shri S. P. Ghogale (Member)	
4	Shri M. M. Deshmukh (Member)	
5	Shri A. R. Bhagat (Member)	
6	Shri R. T. Sawai (Member)	
7	Shri S. D. Deshpande (Member)	
8	Shri S. M. Gothane (Member)	
9	Shri D. D. Khadgi (Member)	

- 10 Shri P. M. Jadhao (Member)
- 11 Shri D. B. Malpe (Member)
- 12 Shri Y. S. Darokar (Member)
- 13 Mrs.Kanchita Bhavnani (Member)

#### **Minutes of the meeting**

The minutes of the meeting are as follows-

##### **Subject No. 1: Approving minutes of the previous meeting**

Shri Yogesh Paylimode, Coordinator of IQAC read the minutes of previous IQAC meeting held on February 25, 2019. The minutes were unanimously approved by all members.

##### **Subject No. 2: Follow up the activities in the college**

The criterion wise activities were performed during Feb. 26-April 24, 2019 in the college. The In-charge of the criterion presented detailed reports of activities as follows :-

##### **Criterion I: Curricular Aspects**

Dr. S. P. Ghogle reported that, **Students' Seminar on Cross-Cutting Issues** was organised on March 15, 2019. Five students participated and presented presentation on cross-cutting issues as human rights, human-animal conflict in Maharashtra, environment and sustainability, agriculture and sustainable development and climate change.

##### **Criterion II : Teaching-Learning and Evaluation**

Shri M. M. Deshmukh presented the report of university result analysis of the college. He cited that, the low attendance of students is the main cause of low result of the college. Discussing the status of college result, Shri S. M. Rajkarne suggested that teacher should introduce mentor scheme to restrict low attendance of students and they also focus on teaching practices. It would be helpful a healthy relationship between the student and the faculty.

##### **Criterion III : Research, Consultancy and Extension**

Dr. A. R. Bhagat, in-charge of criteria presented the report of research activities. The details of activities are as-

1) **Student's Research Seminar** was organised on April 1, 2019. The five students participated and presented papers on kitchen garden and food security, sustainable development, non performing assets and the role and functions of RBI.

2) Dr. Bhagat presented primary observations of **Village Survey, Pandhurna** in the meeting. These observations are based on 19 samples of total households in the village. He explained that around 90 percent of population depend on primary sector and agriculture is the principle source of their livelihood. Over 50 percent of households engage in both farm and non-farm activities throughout the year. Nearly one-third of the total population get benefits from social security schemes in the village. He informed that the report writing of village survey is going on and will submitted in next forthcoming IQAC meeting.

3) Dr. P. M. Jadhao explained that NSS was conducted **Field Survey** at village **Panchala** on March 10, 2019. He informed that the report of comparative analysis of villages, Porgavhan and Panchala will submitted to IQAC by May 5, 2019.

#### **Criterion IV: Library Resources and Infrastructure**

Shri S. M. Gothane presented the report of activities. He explained that, the library was organized **Reading Competition for students** on March 12, 2019 in the college. He guided students about objective of the competition and provided them books from library. Nine students participated in the competition and expressed their views on selected books. After assessing the performance of students, three students were given prizes at the hands of Principal.

#### **Criteria V: Student Support and Progression**

Dr. D. B. Malpe, in-charge of criterion presented the report of activities.

- 1) Department of Economic and Political Science was conducted sessions of **Remedial Coaching** for B. A. I.
- 2) Career and Counseling cell conducted 15 sessions on **Student's Group** for 2018-19.
- 3) Dr. Malpe informed that Student's Seminar of Commerce Faculty on Union Budget : 2019-20 was scheduled to be held by March 25, 2019. But it could not be conducted in time. He assured that the seminar will be conducted in session 2019-20.

#### **Criterion VI: Institutional Leadership and Management**

Dr. S. D. Deshpande asked about the components of perspective plan and vision and mission of the college. Shri S. M. Rajkarne suggested that the IQAC activities should be reflected into the vision and mission of the college.

The In-charge of the criteria should mention the resolutions and recommendations of IQAC and College Development Council (such as inviting resource person, village adoption scheme etc.) for strengthening institutional leadership.

#### **Criterion VII: Best Practices**

Dr. D. D. Khadgi explained that best practices of the college can be developed by conducting library exhibition, village adoption scheme, Yoga session and publication of Zep magazine every year. The summary of best practices will be submitted to IQAC by April 30, 2019 in given format.

#### **Presentation of Union Budget: 2019-20**

Shri Yogesh Paylimode reported that Department of Economics conducted **Student's Presentation on Union Budget: 2019-20** on March 28, 2019. Nine students made power point presentation on structure of budget, sources of revenue and expenditure, trends of budget deficit and fiscal deficit etc. Participants were given prizes as encouragement at the hands of Principal.

#### **Student's Seminar by IQAC**

IQAC organized **Student's Seminar on India's Developmental Dimensions: Policy & Issues** on April 24, 2019. Six students participated and expressed their views on various issues like sex ratio, urbanization and development, status of unemployment in India, human-animal conflict in India, land holding pattern and agriculture development, human development in India. Dr. Hemant Khanzode and S. M. Gothane assessed the presentations of students. Shri. S. M. Rajkarne was prominently present the seminar. Three students were given prizes for good presentation at hands of Shri. Rajkarne .

#### **Subject No 3: Progress report of criterion wise documentation by teachers.**

IQAC co-ordinator reported that as per suggestion made by Shri. M. G. Deshpande in previous meeting , IQAC members should set the time line for the collection of data for 2016-17 and 2017-18 after consultation with Co-ordinator. Accordingly, time slots for all criterion were scheduled during Feb. 26-April 20, 2019. However only two members , Shri S. M. Gothane and Dr. S. P. Ghogale have submitted documents to IQAC.

#### **Subject No 4: Deciding date for criterion wise presentation by teacher**

Dr. Hemant Khanzode suggested that, teacher should present criterion wise presentation for internal assessment of college. It was unanimously decided that teachers would make these presentations on May 27, 2019 .



**Subject No. 5: Subject to the prior permission of chairman**

Dr. S. D. Deshpande, explained the details of **Unnati Project**. Total 24 students of the college participated under Unnati project. The projects were based on case study of welfare schemes of villages. 23 students submitted projects . These students are given incentives marks by Department of Lifelong Learning and Extension, R. T. M. Nagpur University after final assessment. Dr. Hement Khanzode suggested that, coordinator should prepare and submit the report of the projects to respective department of the university by April 30, 2019.

As there were no other subjects for the discussion, the Co-ordinator declared that the meeting has concluded.

Date: April 25, 2019

Place: Ashti

IQAC Coordinator

Shri Yogesh G.Paylimode

Principal

Dr.H.M.Khanzode

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**Action Taken Report**

Following activities were made in compliance of suggestions of IQAC meeting :

1. College magazine 'Zep' (Marathi) was published .
2. Career and Counseling cell conducted fifteen sessions of Students Group for the year 2018-19.
3. Criteria wise power point presentations were made by teachers before IQAC .
4. Deptt. of Physical Education conducted 10 Yoga sessions throughout the year.
- 5.The IQAC conducted four meetings for the session 2018-19,
- 6 .The feedback of students, alumni and parents was conducted during the session.

IQAC Co-ordinator

Shri Yogesh G.Paylimode

Principal

Dr.H.M.Khanzode

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SHRI SAMARTH SHIKSHAN PRASARAK MANDAL , ASHTI  
SHRI SAMARTH ARTS AND COMMERCE COLLEGE , ASHTI

Minutes of IQAC meetings in 2019-20

**SHRI SAMARTH ARTS & COMMERCE COLLEGE ASHTI, DISTT. WARDHA**

## Internal Quality Assurance Cell (IQAC)

**Notice**

All members of IQAC are hereby informed that the meeting of IQAC will be held on **Thursday 27 June, 2019 at 10.00a.m.** The agenda of the meeting shall be as follows.

1. Approving minutes of the previous meeting.
2. Compliance of data for previous year
3. Criterion-wise action plan for 2019-20
4. Subjects with prior permission of the Chairman

**Date:** 18/6/ 2019

IQAC Coordinator

Principal

Sl.	Name and Designation	Signature
1.	Shri. S. M. Gupta	(Chairman of the Society)
2.	Shri. M. G. Deshpande	(Representative of Management)
3.	Shri. W. B. Rajderkar	(Representative of Management)
4.	Shri. S. M. Rajkarne	(Representative of Management)
5.	Shri. S. P. Ghogale	(Member )
6.	Shri. M. M. Deshmukh	(Member )
7.	Dr. A. R. Bhagat	(Member )
8.	Shri. S. M. Gothane	(Member )
9.	Dr. S. D. Deshpande	(Member )
10.	Dr. D. B. Malpe	(Member )
11.	Shri. R. T. Sawai	(Member )
12.	Dr. D. D. Khadgi	( Member)
13.	Dr. P. M. Jadhao	(Member)
14.	Shri. Y. S. Darokar	(Member)

## SHRI SAMARTH ARTS &amp; COMMERCE COLLEGE, ASHTI

**Minutes of the IQAC meeting held on June 27, 2019**

The meeting of Internal Quality Assurance Cell (IQAC) was held on June 27, 2019. Shri.W.B.Rajderkar and Dr. Surendra Ghogale were not present in the meeting. The following members of the IQAC were present in the meeting.

<b>Sr.</b>	<b>Name and Designation</b>	<b>Signature</b>
1	Shri Subhash Gupta	(President of Management)
2	Shri M. G. Deshpande	(Secretary of Management)
3	Shri Sunil M. Rajkarne	(Representative of Management)
4	Shri. M. M. Deshmukh	(Member of Teaching Faculty)
5	Shri. Anil Bhagat	(Member of Teaching Faculty)
6	Shri. Sanjay Deshpande	(Member of Teaching Faculty)
7	Shri. Dilip Malpe	(Member of Teaching Faculty)
8	Shri. Surendra Gothane	(Librarian)
9	Shri. Rajesh Sawai	(Member of Teaching Faculty)
10	Shri. Devendra Khadgi	(Member of Teaching Faculty)
11	Shri. Prashant Jadhao	(Member of Teaching Faculty)
12	Shri. Yashwant Darokar	(Member of Administrative staff)

The minutes of the IQAC meeting are as follows-

**Subject No. 1: Approving minutes of the previous meeting**

Coordinator of IQAC read the minutes of the previous IQAC meeting held on April 25, 2019. The minutes were unanimously approved by all members.

**Subject No. 2: Compliance of data for previous year**

Dr. Hemant Khanzode informed that, In charge of NAAC criterion should submit data to IQAC for the preparation Annual Quality Assurance Report (AQAR) for 2018-19. The Co-ordinator informed that as per new guidelines from NAAC, it is mandatory to make online submission of AQAR. Therefore updated data and supporting documents should be prepared in time.

**Subject No. 3: Criterion wise action plan for 2019-20**

Co-ordinator of IQAC presented action plan for the session 2019-20. It is based on action plans submitted by faculty who hold the responsibility of seven criteria respectively.

Dr. Hemant Khanzode suggested that In -charge of the college committees should follow academic and co-curricular calendar in time. The Co-ordinator suggested that all activities should come into practice as per given format of NAAC.

**Subject No. 4: Subject with prior permission of the Chairman****(a) Organizing Students' Induction Programme**

Dr. Hemant Khanzode suggested that as per guidelines made by UGC vide e-mail dated 14 June 2019, IQAC should organize Student Induction Programme for freshers at the beginning of the session. The programme should cover all aspects regarding higher education institutions. So that students would be more compatible with higher education system. Following resolution was placed before members in the meeting.

**Resolution No. 1**

Internal Quality Assurance Cell should organize Student Induction Programme for freshers at the beginning of the session.

Dr. Hemant Khanzode

Proposer

Yogesh Paylimode

Secunder

The resolution was unanimously accepted by all members.

**(b) Suggestion about uploading doctoral thesis on Shodhganga**

Shri. S.M. Rajkame suggested that teachers who have been awarded Ph.D.degree, they should upload their theses on Shodhganga. Shri M.G.Deshpande suggested that faculty should submit a copy of theses in the library of the college . Librarian of the college should inform to concerned teachers in this regard.

As there were no other subjects for the discussion, the Coordinator of IQAC declared that meeting has concluded.

**Date:** June 27, 2019

**Place:** Ashti

Yogesh G . Paylimode  
IQAC Coordinator

Principal

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**SHRI SAMARTH ARTS AND COMMERCE COLLEGE ASHTI, DISTT. WARDHA****Action Taken Report of IQAC Meeting**

As per the resolution made in the IQAC meeting on Jun. 27, 2019, following action was taken.

- 1) IQAC organized Student's Induction Programme (SIP) for first year students on Jul. 25-27, 2019 in the college. A three- day long programme was categorized into four key aspects as Socializing, Associating, Governing and Experiencing (SAGE) as per the received guidelines of UGC, New Delhi. Activities under SIP such as quality initiative by IQAC, reading competition, tree plantation, sport activities, general ability test, sharing experiences by alumni, a guest lecture etc. were conducted during the period. The report of activities was submitted to UGC, Western Regional Office, Pune on Aug. 9, 2019.

As per the academic calendar 2019-20 following activities was conducted in the college.

- 1) 'International Yoga Day' was celebrated on Jun. 21, 2019 in the college. Department of Physical Education took initiative to conduct yoga practices on this occasion. Teaching and non-teaching staff were participated and performed Yoga practices.

**Date:** Aug.12, 2019

**Place:** Ashti

IQAC Coordinator

Principal

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**SHRI SAMARTH ARTS & COMMERCE COLLEGE ASHTI, DISTT. WARDHA**

## Internal Quality Assurance Cell (IQAC)

**Notice**

All members of IQAC are hereby informed that the meeting of IQAC will be held on **Friday 20 September 2019** at **12.00 Noon**. The agenda of the meeting shall be as follows.

1. Approving minutes of the previous meeting.
2. Follow up of activities in the college
3. Introduction of Commerce Laboratory
4. Submission of AQAR for 2018-19
5. Subjects with prior permission of the Chairman

**Date:** 16 September 2019

IQAC Coordinator

Principal

Sl.	Name and Designation	Signature
1	Shri. S. M. Gupta	(Chairman of the Society)
2.	Shri. M. G. Deshpande	(Representative of Management)
3.	Shri. W. B. Rajderkar	(Representative of Management)
4.	Shri. S. M. Rajkarne	(Representative of Management)
5.	Shri. M. M. Deshmukh	(Member )
6.	Dr. A. R. Bhagat	(Member )
7.	Shri. S. M. Gothane	(Member )
8.	Dr. S. D. Deshpande	(Member )
9.	Dr. D. B. Malpe	(Member)
10.	Shri. R. T. Sawai	(Member)



11. Dr. D. D. Khadgi (Member)
12. Dr. P. M. Jadhao (Member)
13. Shri. Y. S. Darokar (Member )

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**SHRI SAMARTH ARTS & COMMERCE COLLEGE ASHTI, DISTT. WARDHA****Minutes of the IQAC meeting held on Sept. 20, 2019**

The meeting of Internal Quality Assurance Cell (IQAC) was held on September 20, 2019. Shri. S. M. Gupta and Shri. W. B. Rajderkar and Dr.S.D.Deshpande were not present in the meeting. The following members of the IQAC were present in the meeting.

<b>Sl.</b>	<b>Name and Designation</b>	<b>Signature</b>
1	Shri. M. G. Deshpande (Secretary of the parent Society)	
2	Shri. S. M. Rajkarne (Representative of the Society)	
3	Shri. M. M. Deshmukh (Faculty Member)	
4	Shri. A. R. Bhagat (Faculty Member)	
5	Shri. S. M. Gothane (Librarian)	
6	Shri. D. B. Malpe (Faculty Member)	
7	Shri. R. T. Sawai (Faculty Member)	
8	Shri. D. D. Khadgi (Faculty Member)	
9	Shri. P. M. Jadhao (Faculty Member)	
10	Shri. Y. S. Darokar (Administrative Staff)	

The minutes of the meeting are as follows.

**Subject No. 1: Approving minutes of the previous meeting**

Yogesh Palimode,Coordinator of IQAC read the minutes of the IQAC meeting held on June 27, 2019. The minutes were unanimously approved by all members.

**Subject No. 2: Follow up activities in the college**

As per the action plan of academic calendar 2019-20, the activities under the college committee were performed during Jun. 28 to Sept. 19, 2019. In-charge of various committee presented reports of performed activity. The details of activity are as follows.

**A) Extension Activity**

- I. NSS unit organized a '**Tree Plantation**' under the auspices of Department of Forest, Ashti at Sujatpur circle on July 1, 2019. Thirty students and four teachers planted 16 saplings. Shri. M. G. Deshpande suggested that NSS should maintain planted saplings so that it would be helpful for commuters.
- II. A workshop on '**Yuva Mahiti Doot**' under Anulom Project was organized on Aug. 16, 2019 in the college. Shri. Pritam Gayaki informed students about various welfare schemes proposed by the Government. Total 28 students were present to this event.
- III. A workshop on '**Value Education for Students**' was organized on Sept. 13, 2019 in the college. Shri. Divya Vatsal Swami and Munidarshan Swami of Swami Narayan Trust, Nagpur addressed students on the importance of value in the life.
- IV. A '**World Literacy Day**' was organized on Sept. 18, 2019 in the college. Four students of the college expressed their views on literacy and environment.
- V. Dr. Prashant Jadhao, In-charge of NSS stated that the activities under **Community Engagement** at village Porgavhan would commence from Sept. 28, 2019.

**B) Yoga Session**

Department of Physical Education conducted Yoga practices in the college. Total 22 sessions were conducted for all classes in the morning during Aug. 5 to Sept. 19, 2019.

Shri. M. G. Deshpande suggested that, In-charge of Yoga should initiate to organize training session in collaboration with local organizations for students and train them under this exercise.

**C) Cultural Activity**

- I. '**Annabhau Sathe Birth Anniversary**' and '**Lokmanya Tilak Death Anniversary**' was celebrated on Aug. 1, 2019 in the college. Six students of the college cited their views on the thoughts of Annabhau Sathe and Lokmanya Tilak. Total 78 students attended the event.
- II. '**Teachers Day**' was celebrated on Sept. 5, 2019 in the college. Five students enlightened views on Dr. Sarvapalli Radhakrishnan's life and his work.

**D) Alumni Meet**

Alumni meet was organized on Aug. 27, 2019 in the college. Total 11 students were attended and expressed their academic experiences in the meeting.

**E) Essay Competition**

- I. The Library was conducted Essay Competition in the college. Total 15 students were participated and prepared essay writings on selected books. Shri. Surendra Gothane, Librarian reported that students will be awarded after assessing essays.
- II. Shri. Surendra Gothane reported that three faculty namely Dr D. B. Malpe, Dr. S. D. Deshpande and Dr. D. D. Khadgi have submitted their doctoral thesis in the library.

Shri. S. M. Rajkarne suggested that research committee should organize a workshop on 'Research Outcomes in Doctoral Thesis' in the college. So that students can inform about research work carried out by the faculty.

#### F) Activities under Student's Group

Career & Counseling Cell conducted activities for students group. Three sessions were conducted during Aug. 24- Sept. 14, 2019.

#### G) Activities by IQAC

- I. Internal Quality Assurance Cell organized 'Student's Induction Programme' (SIP) during July 25-27, 2019 for fresher. The purpose of this programme was to acquaint freshers with new environment and to inculcate culture of higher education. A three-day long programme was categorized into four key aspects such as socializing, associating, governing and experiencing (SAGE) as per the directions of University Grants Commission, New Delhi. Various activities were organized under SIP in the college and the report was submitted to the WRO, UGC, Pune on Aug. 9, 2019.
- II. IQAC organized 'Teacher's Lecture Series' in the college. It aimed at providing contemporary and relevant knowledge occurring in the society to students. In order to make this efforts, Shri. M. M. Deshmukh (Associate Professor, Deptt. Of Marathi) delivered lecture on 'Significance of Dynaneshwari in Today's World' on Aug. 14, 2019.

Considering views on all conducted activities, Dr. Hemant Khanzode expressed concern about the low participation of students in the activities. He suggested that teachers should motivate students to participate in activities. The reports of various committees should be documented in structured format by the faculty, he stated.

#### Subject No. 3: Introduction of Commerce Laboratory

Dr. Hemant Khanzode cited that online and practical knowledge is essential for Commerce graduates. In order to consider this view, Department of Commerce should introduce commerce laboratory by engaging students. Faculty of Commerce should prepare design and segments of laboratory and explore activities with the help of students. Students of Commerce faculty would be fully engaged in the activity. Following resolution was placed before members in this regard after detailed discussion:

#### Resolution No. 1

Department of Commerce should introduce Commerce Laboratory from the session 2019-20 in the college.

Dr. Hemant. M. Khanzode

Shri. Sunil M. Rajkarne

Proposer

Secorder

The resolution was unanimously accepted by all members.

**Subject No. 4: Submission of AQAR for 2018-19**

Yogesh paylimode,Coordinator of IQAC stated that the process of the submission of AQAR for 2018-19 is going on. The NAAC has replaced the manual process of AQAR submission and introduced online process from Oct. 2019. Hence, the process of online submission of AQAR 2018-19 will submit soon.

**Subject No. 5: Subject with prior permission of Chairman**

As there were no other subjects for the discussion, the Coordinator of IQAC declared the meeting has concluded.

**Date:** Sept. 20, 2019

**Place:** Ashti

Yogesh Paylimode  
IQAC Coordinator

Dr.Hemant Khanzode  
Principal

**SHRI SAMARTH ARTS AND COMMERCE COLLEGE ASHTI, DISTT. WARDHA****Action Taken Report of IQAC Meeting**

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As per the resolution made in the IQAC meeting on Sept. 20, 2019, following action was taken.

- 1) Department of Commerce conducted activities under Commerce Laboratory in the college. Students from B.Com. (I & II) prepared charts and displayed on notice board.

As per the academic calendar 2019-20, following activity was conducted in the college.

- 1) IQAC initiated to introduce 'Teacher's Lecture Series' in the college from 2019-20. Shri M. M. Deshmukh (Head, Department of Marathi) delivered lecture on 'Significance of Dynaneshwari in Today's World.

**Date:** Nov. 18, 2019

**Place:** Ashti

IQAC Coordinator

Principal

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**SHRI SAMARTH ARTS & COMMERCE COLLEGE ASHTI, DISTT. WARDHA**

## Internal Quality Assurance Cell (IQAC)

**Notice**

All members of IQAC are hereby informed that the meeting of IQAC will be held on **Friday 3 January, 2020 at 12.00 Noon**. The agenda of the meeting shall be as follows.

1. Approving minutes of the previous meeting.
2. Follow up of activities in the college.
3. Updation of library services.
4. Introduction of Value-added course.
5. Subject with prior permission of the Chairman.

**Date:** 26 December, 2019

IQAC Coordinator

Principal

Sl.	Name and Designation	Signature
1.	Shri. S. M. Gupta	(Chairman of the Society)
2.	Shri. M. G. Deshpande	(Representative of Management)
3.	Shri. W. B. Rajderkar	(Representative of Management)
4.	Shri. S. M. Rajkarne	(Representative of Management)
5.	Shri. M. M. Deshmukh	(Member of IQAC)
6.	Dr. A. R. Bhagat	(Member of IQAC)
7.	Shri. S. M. Gothane	(Member of IQAC)
8.	Dr. S. D. Deshpande	(Member of IQAC)
9.	Shri. Y. S. Darokar	(Member of IQAC)
10.	Mrs. Jayashree Y. Raut	(Nominee of Local Body)

11. Ku. Madhuri R. Raut (Student Nominee)
12. Shri. Girish Ajane (Nominee of Alumni)
13. Mrs. KanchitaBhavnani (Industrial Expert)

**Teaching Staff**

14. Dr. D. B. Malpe (Faculty of Commerce)
15. Shri. R. T. Sawai (Faculty of Physical Education)
16. Dr. D. D. Khadgi (Faculty of Marathi)
17. Dr. P. M. Jadhao (Faculty of Commerce)

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SHRI SAMARTH ARTS AND COMMERCE COLLEGE ASHTI, DISTT. WARDHA

**Minutes of the IQAC meeting held on 3 January, 2020**

The meeting of Internal Quality Assurance Cell (IQAC) was held on January 3, 2020 at 12:00 P.M. in the college. Shri. M. G. Deshpande, Shri. W. B. Rajderkar, Shri. S. M. Gothane, Ku. Madhuri Raut and Mrs. Kanchita Bhavnani were not present in the meeting. The following members of the IQAC were present in the meeting.

Sl.	Name and Designation	Signature
1.	Shri. S. M. Gupta (Chairman of the Society)	
2.	Shri. S. M. Rajkarne (Representative of Management)	
3.	Shri. M. M. Deshmukh (Member of IQAC)	
4.	Shri. A. R. Bhagat (Member of IQAC)	
5.	Shri. S. D. Deshpande (Member of IQAC)	
6.	Shri. Y. S. Darokar (Non teaching Representative)	
7.	Mrs. Jayashree Raut (Nominee of Local Body)	
8.	Shri. Girish Ajane (Nominee of Alumni)	
<b>Teaching Staff</b>		
9.	Shri. D. B. Malpe (Faculty of Commerce)	
10.	Shri. R. T. Sawai (Faculty of Physical Education)	
11.	Shri. D. D. Khadgi (Faculty of Marathi)	
12.	Shri. P. M. Jadhao (Faculty of Commerce)	

Following subjects were discussed in the meeting

**Subject No. 1: Approving minutes of the previous meeting**

Coordinator of IQAC read the minutes of the IQAC meeting held on Sept. 20, 2020. The minutes were unanimously approved by all members.

**Subject No. 2: Follow up of activities in the college**

As per the academic calendar 2019-20, various activities under college committee were performed during September 2019 to January 2020. In-charge of various committees presented reports of these activities in the meeting. The details of activities are as follows.

**1) College Research Committee**

a) Dr. Anil Bhagat, In-charge of College Research Committee cited that teachers who acquired doctoral degree have submitted their thesis in the college library so that users can easily access and refer it for academic purpose. Shri. Sunil Rajkarni suggested that the committee should organize '**Research Workshop**' for disseminating their research findings and relevance of problem to students. In-charge of the committee should prepare time-table to organize research workshop in this direction.

b) In-charge of the committee mentioned that few students are preparing study for organizing '**Research Seminar by Students**' and '**Seminar on Cross-cutting Issues**'. Dr. Hemant Khanzode, Principal of the college suggested that seminar on cross-cutting issues should be linked with home assignments and internal assessment. So that students can participate and perform this exercise effectively.

c) Dr. Bhagat informed that College Research Committee would conduct '**Village Survey**' in collaboration with IQAC at village Panchala on Financial Inclusion and Rural Community. The village survey will be conducted in February 2020.

**2) Extension Activity**

a) Dr. Prashant Jadhao, NSS Co-ordinator presented the reports of extension activities. NSS unit of the college participated in '**Leprosy Eradication Mission**' in collaboration with Primary Health Centre, Ashti at village Bharaswada, on Dec. 4, 2019. Total 42 students participated in this activity.

b) '**Grameen Swachhata Abhiyan**' was conducted on Dec. 20, 2019 on the occasion of Saint Gadgebaba Death Anniversary. Total 44 students actively participated in Swachhata Abhiyan at Kapileshwar Tank, Ashti on Jan. 1, 2020.

c) Activities under **Community Engagement Programme** were conducted at village Porgavhan during Nov.22 –Dec. 23, 2019. Dr. Dilip Malpe, Shri. Surendra Gothane and Shri. Rajesh Sawai conducted studies on (a) health awareness and environment consciousness, (b) milch animals and technology and (c) sports awareness in schooling population and youth force in the village respectively. Shri Sunil Rajkarne suggested that village information (derived from structured schedule, interview, discussion, observation) should be designed in proper format so that findings of the study will be compared with other investigations.

d) In-charge of NSS explained that Blood Donation Camp will be conducted in consultation with the Principal, Dr. Hedgewar Blood Unit, Nagpur and community.

e) Dr. Hemant Khanzode suggested that In-charge of NSS should conduct a session on cross-cutting issues during NSS residential camp. 10 volunteers should be selected and performed the activity on cross-cutting issues during the residential camp.

### 3) Constitution Day of India and Parent Meet

a) Shri Rajesh Sawai, in-charge of Parent Committee informed that the parent meet will be organized after the discussion with the Principal.

He further added that **Constitution Awareness Test** was conducted in collaboration with BANAI, Nagpur on Dec. 6, 2019 in the college. Total 44 students were enrolled and 24 students appeared test.

### 4) Sanskar and Unnati Project

Co-ordinator of Lifelong Learning and Extension stated that the enrollment was not done under the Sanskar and Unnati Project. Dr. Hemant Khanzode suggested that Co-ordinator should select five students from Arts and Commerce faculty each for the projects.

### 5) Reading Skill Competition

Prof. Moreshwar Deshmukh, Head, Deptt. of Marathi stated that Reading Skill Competition will be conducted on Feb. 27, 2020 (Marathi Bhasha Gaurav Din). Promoting skill development among students, Shri Sunil Rajkarne suggested that In-charge should prepare presentation so that it would help students to explore their skill.

### 6) Commerce Laboratory

As per the resolution of IQAC meeting held on Sept. 20, 2020, Department of Commerce is expected to activate commerce laboratory in the college. Dr. Hemant Khanzode suggested that faculty of commerce should initiate activities with the participation of students. Faculty should put their efforts to transfer the knowledge about commerce attributes among students. All performed activities should be documented in structured format, he pointed.

**Subject No. 3: Updation of Library services**

Shri. Surendra Gothane, Librarian of the college was not present in the meeting due to medical leave. Therefore, the discussion was not done over the subject in the meeting.

**Subject No. 4: Introduction to Value-added Course**

Coordinator of IQAC cited that academic flexibility enhances to inculcate values and capacity building among students in higher education regime. It aims at creating a sense of responsibility about human value, ethics, and fundamental duty among students.

He put the proposal that Department of Economics is ready to introduce a Value-added Course in **Environmental Consciousness** in the current session. He explained the relevance and design of the course in the meeting.

In this regard, following resolution was placed before the members.

**Resolution No. 1**

A value added course on **Environmental Consciousness** should be introduced in the college during the session 2019-20.

Shri Yogesh Paylimode

Dr. Hemant Khanzode

Proposer

Secunder

**The resolution was unanimously accepted by all members.**

The Principal suggested that Faculty of Economics should prepare the design, duration and other details of the course . He also appealed that other teachers should also initiate to introduce such courses in the college.

**Subject No. 5: Subject with prior permission of the Chairman**

As there were no other subjects for the discussion, the Coordinator of IQAC declared that the meeting has concluded.

**Date:** January 3, 2020

**Place:** Ashti

IQAC Co-ordinator

Principal

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**SHRI SAMARTH ARTS AND COMMERCE COLLEGE ASHTI, DISTT. WARDHA****Action Taken Report of IQAC Meeting**

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As per the resolution made in the IQAC meeting on Jan. 3, 2020, following action was taken.

- 1) Department of Economics introduced a Value-added Course in 'Environmental Consciousness from 2019-20. Total 26 students from B. A. (I & II) and B. Com. (I) were enrolled the course. The design of the course was prepared as per the guidance of advisory committee of a value-added course. The contact sessions were conducted from Jan. 31, 2020.

**Date:** Jan 27, 2020

**Place:** Ashti

IQAC Coordinator

Principal

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**SHRI SAMARTH ARTS & COMMERCE COLLEGE ASHTI, DISTT. WARDHA**

## Internal Quality Assurance Cell (IQAC)

**Notice**

All members of IQAC are hereby informed that the meeting of IQAC will be held on **Tuesday 17 March, 2020 at 12.00 noon** in the college. The agenda of the meeting shall be as follows:

1. Approving minutes of the previous meeting.
2. Follow up of Academic Calendar
3. Analysis of University results
4. Updation of Library Services
5. Subjects with prior permission of the Chairman.

**Date:** 13 March, 2020

**Place:** Ashti

IQAC Coordinator

Principal

Sr. No.	Name and Designation	Signature
1.	Shri. S. M. Gupta	(Chairman of the Society)
2.	Shri. M. G. Deshpande	(Representative of Management)
3.	Shri. W. B. Rajderkar	(Representative of Management)
4.	Shri. S. M. Rajkarne	(Representative of Management)
5.	Shri. M. M. Deshmukh	(Member of IQAC)
6.	Dr. A. R. Bhagat	(Member of IQAC)
7.	Shri. S. M. Gothane	(Member of IQAC)
8.	Dr. S. D. Deshpande	(Member of IQAC)
9.	Shri. Y. S. Darokar	(Member of IQAC)
10.	Mrs. Jayashree Raut	(Nominee of Local Body)
11.	Ku. Madhuri Raut	(Student Nominee)

12. Shri. Girish Ajane (Nominee of Alumni)

13. Mrs. Kanchita Bhavnani (Industrial Expert)

**Teaching Staff**

14 Dr. D. B. Malpe (Faculty of Commerce)

15 Shri. R. T. Sawai (Faculty of Physical Education)

16 Dr. D. D. Khadgi (Faculty of Marathi)

17 Dr. P. M. Jadhao (Faculty of Commerce)

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**SHRI SAMARTH ARTS & COMMERCE COLLEGE ASHTI, DISTT. WARDHA****Minutes of the IQAC meeting held on Mar. 17, 2020**

The meeting of Internal Quality Assurance Cell (IQAC) was held on Mar. 17, 2020 at 12:00 noon in the college. Shri W. B. Rajderkar, Mrs. Jayashti Raut, Mrs. Kanchita Bhavnani and Ms. Madhuri Raut were not present in the meeting. The following members of the IQAC were present in the meeting.

<b>Sl.</b>	<b>Name and Designation</b>	<b>Signature</b>
1.	Shri S. M. Gupta (President of the Society)	
2.	Shri S. M. Rajkarne (Vice-President of the Society)	
3.	Shri. M. G. Deshpande (Secretary of the Society)	
4.	Shri. A. R. Bhagat (Member of IQAC)	
5.	Shri. M.M. Deshmukh (Member of IQAC)	
6.	Shri. S. D. Deshpande (Member of IQAC)	
7.	Shri. S. M. Gothane (Member of IQAC)	
8.	Shri. Y. S. Darokar (Non-teaching Representative)	
9.	Shri. G. G. Ajane (Alumni Representative)	

**Teaching Faculty**

10.	Shri D. B. Malpe (Department of Commerce)	
11.	Shri. R. T. Sawai (Department of Physical Education)	
12.	Shri. D. D. Khadgi (Department of Marathi)	
13.	Shri. P. M. Jadhao (Department of Commerce)	



The following subjects were discussed in the meeting.

**Subject No. 1: Approving minutes of the previous meeting**

Co-ordinator of IQAC read the minutes of the IQAC meeting held on January 3, 2020. The minutes of the preceding meeting were unanimously approved by all members.

**Subject No. 2: Follow up activities of academic calendar**

As per the academic calendar 2019-20, various activities under college committee were performed during Jan. 4 to Mar. 16, 2020. In-charge of various committees presented the reports of conducted activities in the meeting. The details of activities are as follows.

**A) Cultural Activities**

- i) The **cultural events** were organized by cultural committee during Jan. 24-26, 2020 in the college. Activities such as Rangoli, flower decoration, poster painting, elocution contest, group dance competition, one act play and drama were performed by students. Participants were given memento and certificate for their performance at the hands of Principal of the college on Jan. 26, 2020.
- ii) An **excursion tour** was conducted on Feb. 14, 2020. Total 117 students of the college were participated and visited tourism destinations of Chikhaldara, Melghat and Behram.
- iii) Dr. D. D. Khadgi, In-charge of cultural committee reported that **'Zep'- College Magazine** would be published under title of "life and Thoughts of Mahatma Gandhi" on the eve of 150<sup>th</sup> Birth Anniversary. The advisory committee was formed with nominating 12 students for the compliance of magazine. A topic is given to students on different aspects of Mahatma Gandhi's work, In-charge stated.

**B) Sports Activity**

- i) Sport events were organized by Department of Physical Education on Jan.23-25, 2020 in the college. **Inter-class competition** such as Kabaddi, Kho-Kho, Volleyball, Langadi, running, musical chair were organized and students were actively participated in the events. Participants were given certificate and memento at the hands of Principal on Jan. 26, 2020.
- ii) A **physical test** was conducted on Jan. 27-29, 2020 in the college. This activity was performed under the supervision of Shri. A. S. Kawaley, Director of Physical Education, Late Vasantao Kolhatkar Arts College, Rohana, Wardha. Total 295 students were appeared the test.
- iii) The session on **'Suryanamaskar and Yoga'** was organized on Feb. 3, 2020 in the college. Shri. Sandip Mandhale and Shri. Hemant Bhivapurkar, Instructor of Hanuman Vyayam Prasarak Mandal, Amravati conducted practice session on Suryanamaskar and Yoga. Total 156 students were present and performed activity under it.

- iv) **A Parent meet** was organized on Jan. 30, 2020 in the college. Shri. R. T. Sawai, In-charge of parent committee pointed out the importance of meeting and expected that parent should communicate with their wards about academic progression and participation in college activities also. Eight parents were present in the meeting.

**Suggestion:** Shri. M. G. Deshpande, suggested that teacher should inform to parent about ward's progression from time to time.

**C) College Research Committee**

- i) Dr. A. R. Bhagat, In-charge of College Research Committee reported that the preparation of seminar on 'Cross-cutting Issues' is going on. It is expected to conduct seminar by Mar. 20, 2020.
- ii) College Research Committee has decided to conduct household survey at village Panchala. In order to conduct survey, In-charge of Research Committee and Coordinator of IQAC have visited to village Panchala and prepared household list on Feb. 13, 2020. Total 107 households are listed in the village. Suitable sample would be selected to conduct village survey, In-charge stated.

**D) Library Committee**

- i) **A book exhibition** was organized by Department of Library on Feb. 11-12, 2020. Total 325 books were displayed in the exhibition. It included reference books, biographies, autobiographies, classical novels, encyclopedia etc. Total 53 students recorded their remarks on the relevance and usefulness of the book exhibition.
- ii) Department of Library was conducted '**Reading Competition**' for students on Feb. 18, 2020 in the college. Shri. S. M. Gothane, Librarian, guided students about idea of the competition and provided them books for preparation. 12 students participated in the competition and presented views on selected books. After assessing the performance of students in the competition, three students were given prizes. Total 44 students were present to the event.

**E) Extension Activity**

- i. **Rashtrasant Sanskar and Unnati Project** were conducted in the college under the guidelines of Department of Lifelong Learning and Extension, R.T.M. Nagpur University. Total ten students were enrolled under this activity whereas seven students were from B. A. (I) and three students from B.Com. (I) respectively. Students were prepared projects under the guidance of Dr. H. M. Khanzode, Dr. A. R. Bhagat, Dr. D. D. Khadgi and Yogesh Paylimode, Coordinator of Department of Lifelong Learning and Extension. The projects were divided into two heads as a) Rashtrasant Sanskar Project and b) Unnati Project. Unnati project was based on a case study of beneficiary of various welfare schemes in the village. Students gathered information by conducting interview of the beneficiaries of various welfare schemes in the village and successfully prepared project. The final assessment of the projects

was done by the Department of Lifelong Learning and Extension, R. T. M. Nagpur University on Mar. 2, 2020 and allotted incentive marks to participants for the completion of projects successfully.

**F) NSS activities**

- i) As per the academic calendar 2019-20, regular NSS activities were conducted in the college. Activities such as **Road Safety Mission**, provision of potable water at Kapileshwar temple in Mahashivratri festival, programme of National Voter Day etc. were conducted by NSS unit.
- ii) A 'Residential Camp at village Bharaswada (Ashti) was organized during Jan. 6-12, 2020. Total 75 NSS volunteers were participated in the camp.
- iii) Activities under '**Community Engagement Programme**' were organized at village Porgavhan (Ashti) during Jan. 4- Mar. 16, 2020. Dr. P. M. Jadhao, In-charge of the programme presented report of conducted activities in the village. The details of activity are as follow.
  - a) Dr. P. M. Jadhao conducted study on '**Beneficiary in Welfare Schemes**' during Feb. 2-6, 2020 in the village. 30 beneficiaries were participated in the study and discussed on various welfare schemes in the village.
  - b) Dr. S. D. Deshpande conducted study on 'participation of Women in Gramsabha' on Jan. 29, 2020. Total 40 women participated in the discussion and expressed views on the functioning of Gramsabha in the village, Porgavhan.
  - c) Dr. M. M. Deshmukh conducted study on '**Language Skills in Schooling Population**' on Feb. 7, 2020. He visited Z. P. Primary School, Porgavhan and conducted interview of students on skills of reading, writing, expression and ability to understand language. Total 20 students were responded to interview.

**G) Internal Women's Grievance Redressal Cell**

- i) A workshop on '**Sexual Harassment Prevention and Girls Safety Measures Act**' was organized by Internal Women's Grievance Redressal Cell in collaboration with Taluka Vidhi Seva Samitee, Ashti on Feb. 13, 2020 in the college. Shri. M. J. Mohod, Civil Judge, Junior Division, Judicial Magistrate First Class and President of Taluka Vidhi Seva Samitee, Ashti was chief guest and Adv. Shri Matle, Adv. Jayant Jane, Adv. Prakash Gaikwad, Adv. Jayashri Raut, Dr. H. M. Khanzode and Dr. M. M. Deshmukh, In-charge of the Cell prominently present to the event. Addressing to students, Shri. M. J. Mohod cited that students especially girl students should always be aware and concerned about legal aspects against sexual harassment. In order to prevent these incidents, various acts protect the rights of girls.
- ii) Internal Women's Grievance Redressal Cell and NSS unit was jointly organized '**World Women Day**' on Mar. 13, 2020 in the college. A seminar on 'Women Empowerment: Safety and Dignity' was organized. Six students were participated and expressed that it is an urgent need to change the outlook of society towards the promotion of women empowerment. A poster exhibition on women safety was also

organized on this occasion. Fourteen students prepared posters and displayed on notice board. Total 78 students were present to the event.

**H) Activity by Department of Marathi**

- i) Department of Marathi was organized '**Marathi Bhasha Samvardhan Pandharwada**' in the college during Jan. 1-15, 2020. Activities such as visit to Samarth Library, Ashti, writing competition, essay competition, book exhibition were conducted during period.
- ii) '**Marathi Bhasha Gaurav Din**' was celebrated on Feb. 27, 2020 in the college. The event was organized under the proposed theme- 'Lokshahitya: Utsav Marathicha'. Dr. D. D. Khadgi, Faculty of Marathi, expressed views on 'Lokshahityatil Vidhinatya ani Lakkala'. Dr. M. M. Deshmukh, Head, Department of Marathi made presentation on 'Folk Culture and Marathi Language. He also explained the steps of reading skill of Marathi language for learners. Total 86 students were present to the event.

**I) Introduction to Value-added Course**

- i) Department of Economics introduced a **Value-added Course** in 'Environmental Consciousness' for 2019-20 in the college. Total 26 students from B. A. (I & II) and B. Com. (I) were enrolled under the course. The design of the course was prepared under the guidance of Advisory Committee. The session was conducted by the course coordinator from Jan. 31, 2020.

**Suggestion:** Shri. S. M. Rajkarne suggested that a Value-added course should be mentioned in college prospectus for 2020-21. So that, new comer will aware about the course.

**J) Career and Counseling Cell**

- i) Career and Counseling Cell was conducted activities for student group. Total six sessions were conducted during Jan. 4-Mar.7, 2020 in the college. In-charge expressed concern about that however the less number of student's participation, the activities are still going on.

**K) Activity by IQAC**

IQAC organized 'Teacher's Lecture Series' in the college from 2019-20. It aimed at disseminating contemporary and relevant knowledge to students. The details of activity are as follows.

- i) Dr. A. R. Bhagat (Associate Professor of Commerce) delivered lecture on '**Digital Marketing: An Overview**' on Jan 6, 2020. He explored the concept of digital marketing, various sources and innovations of marketing, incentives and services offered for consumers etc. Total 32 students were present to the event.

- ii) Dr. H. M. Khanzode, Principal of the college, delivered lecture on ‘**CAA, NPR, and NRC: An Overview**’ on Jan. 20, 2020. He explained the background and revision of Citizen Act-1955, chronology of NRC and its reliability to introduce in the country. Total 58 students were present to the event.
- iii) Dr. S.M. Gothane, Librarian of the college, delivered lecture on ‘**Learning Resources in Higher Education Institutions**’ on Feb. 26, 2020. He explained that online resources are a progressive path to acquaint knowledge for students as well as teachers. He also pointed out that various sources of knowledge such as INFLIBNET, UGC-CEC, e-Pathshala, initiative of Digital India etc. Total 72 students were present to the event.

L) **Mentor Scheme**

IQAC introduced Mentor scheme for first year students from 2019-20 in the college. It is assumed that each teacher should take the responsibilities of twenty students and guide them for their progression. In order to execute this duty, each teacher conducted two meeting and discussed with students on the performance of university result and involvement in the college activities. Dr. M. M. Deshmukh, In-charge of Mentor scheme, reported that most of the students are still absent in the meeting. They are also reluctant to complete assignments on time. It is resulted to the low performance in university examination, In-charge stated.

**Subject No. 3: Analysis of University Result (Winter-2019)**

Shri. M. M. Deshmukh, In-charge of Teaching-Learning-Evaluation reported the analysis of university result of the college for Winter-2019. The observation of university result for B. A. & B. Com. programme are as follows.

- i) **B. A. (Semester I):** Total 120 students appeared in the examination. Out of 17 students were passed in the examination. The result for B. A. (Semester I) is 14.16%.
- ii) **B. A. (Semester III):** Total 51 students appeared in the examination. Out of this, 19 students were passed in the examination. The passing percentage of B. A. (Semester II) is 37.25.
- iii) **B. A. (Semester V):** Total 36 students appeared in the examination whereas 17 students were passed. The result for B. A. (Semester V) is 47.22%.
- iv) **B. Com. (Semester I):** Total 79 students appeared in the examination whereas 24 students were passed. The result is about 30.37%.
- v) **B. Com (Semester III):** Total 55 students appeared in the examination and 29 students passed. The passing percentage of B.Com. (Semester III) is at 52.72.
- vi) **B. Com (Semester V):** Total 52 students appeared in the examination whereas 36 students were passed. The result is about 69.23%

- vii) It is observed that the result of B.Com. programme is more as compared to B. A. programme.
- viii) The result of B. A. & B. Com. (Semester I) is unsatisfactory in the university examination, In-charge opined.

**Suggestion:**

- i) Considering the low result of the college in university examination, Shri. M. G. Deshpande suggested that semester-wise internal evaluation should be introduced at the end of semester. So that students will prepare and perform better in university examination.
- ii) Admission cell should be established in the college at the beginning of the session. Members of admission committee should communicate with students who will pass in H.S.S.C. examination from Lokmanya Junior College, Ashti.

**Subject No. 4: Updation of Library Services**

The suggestion made by Shri. S. M. Rajkame to update library services in the college. Librarian should establish mechanism for the location of books. All data should be integrated in uniform nature. He also suggested that a question paper of previous university examination should be recorded in manual form. So that student can access and review it.

**Subject No. 5: Subject with prior permission to Chairman**

Shri. R. T. Sawai, Director, Department of Physical Education, proposed that Department of Physical Education is to be initiated to introduce 'Fit India Campaign' in the college. It is necessary that all teaches will be a part of it. Shri. M. G. Deshpande suggested that In-charge of this initiative should form a club including teachers and medical practitioner also. So that activities would be carried out in right direction.

As there were no other subjects for the discussion, Coordinator of IQAC declared that the meeting has concluded.

**Date:** Mar. 17, 2020

**Place:** Ashti

IQAC Coordinator

Principal

\*\*\*\*\*

**SHRI SAMARTH ARTS AND COMMERCE COLLEGE ASHTI, DISTT. WARDHA****Action Taken Report of IQAC Meeting**

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As per the suggestions made in IQAC meeting on Mar. 17, 2020, following activities were conducted in the college.

- 1) IQAC initiated to introduce 'Mentor Scheme' for first year students. Each teacher conducted two meetings of students and discussed on their academic progression in university examination and participation in college activities.
- 2) IQAC prepared Annual Quality Assurance Report (AQAR) for 2019-20 and submitted to NAAC on Mar. 15, 2020.
- 3) IQAC conducted 'Student's Feedback' in the college during Sept. 21-23, 2020 in the college. Total 31 students were present to respond feedback.
- 4) IQAC conducted 'Rashtrasant Sanskar Project and Unnati Project' for first year students under the guidelines of Department of Lifelong Learning and Extension, R. T. M. Nagpur University. Total ten students were enrolled and completed projects under it. Unnati project was based on a case study of beneficiaries of various welfare schemes conducted by students in the village.

**Date:** March 17, 2020

**Place:** Ashti

IQAC Coordinator

Principal

\*\*\*\*\*

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SHRI SAMARTH SHIKSHAN PRASARAK MANDAL , ASHTI  
SHRI SAMARTH ARTS AND COMMERCE COLLEGE , ASHTI

Minutes of IQAC meetings in 2020-21



## SHRI SAMARTH ARTS AND COMMERCE COLLEGE ASHTI, DISTT. WARDHA

## Internal Quality Assurance Cell (IQAC)

## Notice of the Meeting

All members of IQAC are hereby informed that the meeting of IQAC will be held on **Tuesday 10 November, 2020 at 12.00 noon** in the college. The agenda of the meeting shall be as follows-

1. Approving minutes of the previous meeting
2. Review of Mentor Scheme
3. Introduction of Value-added Course
4. Preparation of Self-Study Report
5. Suggestions for improvising working pattern of IQAC
6. Subjects with prior permission of the Chairman

**Date:** Nov. 4, 2020

**Place:** Ashti



IQAC Coordinator

*Handwritten signature of the Principal*  
Principal

Shri Samarth Arts & Commerce College  
Ashti Tahsil Wardha

Sl.	Name and Designation	Signature
1.	Shri. S. M. Gupta (Chairman of the Society)	<i>Handwritten signature</i>
2.	Shri. M. G. Deshpande (Representative of Management)	<i>Handwritten signature</i>
3.	Shri. W. B. Rajderkar (Representative of Management)	Informed by phone
4.	Shri. S. M. Rajkarne (Representative of Management)	Informed by phone
5.	Shri. M. M. Deshmukh (Member of IQAC)	<i>Handwritten signature</i>
6.	Shri. A. R. Bhagat (Member of IQAC)	<i>Handwritten signature</i>
7.	Shri. S. M. Gothane (Member of IQAC)	<i>Handwritten signature</i>
8.	Shri. S. D. Deshpande (Member of IQAC)	<i>Handwritten signature</i>

9. Shri. Y. S. Darokar (Member of IQAC) *Y.S. Darokar*
10. Mrs. Jayashree Raut (Nominee of Local Body) *J. Raut*
11. Shri. Girish Ajane (Alumni Representative) *G. Ajane*
12. Mrs. Kanchita Bhavnani (Industrial Expert) *Informal by phone*



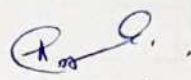


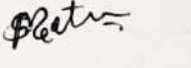
**Teaching Staff**

13. Shri. D. B. Malpe (Faculty of Commerce) *D. B. Malpe*
14. Shri. R. T. Sawai (Faculty of Physical Education) *R. T. Sawai*
15. Shri. D. D. Khadgi (Faculty of Marathi) *D. D. Khadgi*
16. Shri. P. M. Jadhao (Faculty of Commerce) *P. M. Jadhao*

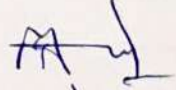


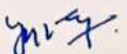
**SHRI SAMARTH ARTS & COMMERCE COLLEGE ASHTI, DISTT. WARDHA**

**Minutes of the IQAC meeting held on Nov. 10, 2020**

The meeting of Internal Quality Assurance Cell (IQAC) was held on Nov. 10, 2020 at 12:00 noon in the college. Shri. S. M. Gupta, Shri W. B. Rajderkar, Mrs. Jayashti Raut, and Mrs. Kanchita Bhavnani were not present in the meeting. The following members of the IQAC were present in the meeting.

Sl.	Name and Designation	Signature
1.	Shri S. M. Rajkarne (Vice-President of the Society)	
2.	Shri. M. G. Deshpande (Secretary of the Society)	
3.	Shri. A. R. Bhagat (Member of IQAC)	
4.	Shri. M.M. Deshmukh (Member of IQAC)	
5.	Shri. S. D. Deshpande (Member of IQAC)	
6.	Shri. S. M. Gothane (Member of IQAC)	
7.	Shri. Y. S. Darokar (Non-teaching Representative)	Not Present
8.	Shri. G. G. Ajane (Alumni Representative)	

**Teaching Faculty**

9.	Shri D. B. Malpe (Department of Commerce)	
10.	Shri. R. T. Sawai (Department of Physical Education)	
11.	Shri. D. D. Khadgi (Department of Marathi)	
12.	Shri. P. M. Jadhao (Department of Commerce)	

The following subjects were discussed in the meeting.:

**Subject No. 1: Approving minutes of the previous meeting**

IQAC Co-ordinator read out the minutes of the IQAC meeting held on March 17, 2020. The minutes of the preceding meeting were unanimously approved by all members.

**Subject No. 2: Review of Mentor Scheme**

IQAC has introduced Mentor Scheme for first year students from 2019-20 in the college. It aimed at assessing learning outcomes of the students and guide them for their progression. In order to conduct this practice, all teachers conducted meetings of students for their assessment and submitted the reports to the Principal. As a review of mentor scheme, Dr. M. M. Deshmukh, In-charge of mentor scheme reported that most of the students were absent in meetings. They were also reluctant to complete assignments on time. It has resulted in low performance in university examination. Students also did not approach to the support services offered by the college.

**Suggestion:**

- i) Dr. H. M. Khanzode, Principal of the college suggested that target-oriented initiatives should be initiated for students. So that, it would be possible to attain the objective of mentor scheme. For example, the college has enrolled under the initiatives of Mahatma Gandhi National Council of Rural Education (NCRE), Hyderabad. It can be linked with mentor scheme. He suggested that the In-charge should prepare the action plan and submit it at the earliest.

**Subject No. 3: Introduction of Value-added Course**

Dr. M. M. Deshmukh, Head of Department of Marathi put the proposal of Value-added course in Marathi in the meeting. He explained that an advisory committee is set up to draft details of the course. It has designed curriculum, learning outcomes, no. of contact sessions and methodology of assessment of the said course. Dr. Deshmukh presented the outline of the course. Following resolution was placed in the meeting In this regard after discussion.

**Resolution No. 1**

A Value-added course in "Usage of Applied Marathi Language "(व्यावहारिक आणि उपयोजित मराठी) should be introduced in the college during the session 2020-21.

Dr. M. M. Deshmukh  
Proposer

Dr. H.M.Khanzode  
Secunder

**The resolution was unanimously approved by all members.**

**Subject No. 4: Preparation of Self-Study Report**

Dr. H. M. Khanzode reported that the validity of accreditation and assessment of the college is up to Feb. 19, 2021. NAAC has adopted the new methodology of accreditation and assessment with effect from Jul. 1, 2017. As per the new methodology of accreditation and assessment of the college, submission of proper data is most essential for the preparation of self-study report. He suggested that all documents should be prepared in digital format with reliable evidence and chronological order.

**Subject No. 5: Suggestion for improvising working pattern of IQAC**

IQAC Coordinator explained the role of IQAC in quality enhancement in higher education institutions. He focused on the activities and initiatives conducted by IQAC during 2015-16 to 2019-20 and appealed to members to give concrete suggestion for improvisation of IQAC work.

**Suggestion:**

- i) Shri S. M. Rajkarne suggested that In-charge of all committees should preserve video recording of conducted events.
- ii) Dr. H. M. Khanzode stated NAAC accepts only Geotagged photos in SSR. So all teachers should download GPS Geotag application in their phones .

**Subject No. 6: Subject with prior permission of the Chairman**

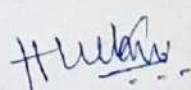
As there were no other subjects for the discussion, Coordinator of IQAC declared that the meeting has concluded.

**Date:** Nov. 10, 2020

**Place:** Ashti

  
Shri. Yogsh Paylimode

IQAC Coordinator

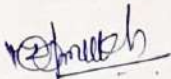
  
Dr. H.M. Khanzode

Principal  
Shri Samarth Arts & Commerce  
College, Ashti, Distt. Wardha

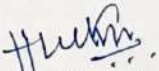
### Action Taken Report

As per suggestions and resolutions made in the IQAC meeting, following action was taken:

- 1) Although the IQAC has taken Mentor scheme into consideration ,the scheme could not be realized due to prevailing lockdown as per Covid -19 restrictions by the Government authorities. In spite of these conditions, the teachers engaged students through online classes and convinced students to submit their assignments in due time . The college has guided them about downloading and using the app launched by the University for online examinations from time to time .
- 2) Although the IQAC has approved the proposal of Deptt .of Marathi for starting value added course in Marathi , the course could not be initiated due to lockdown situation .
- 3) The Principal informed that NAAC has directed all institutions to upload Geo-tagged photos to NAAC portal in SSR. Hence all departments should use GPS camera App for reporting of all activities . Accordingly all departments are using the app for the preparation of reports of various programmes.

  
Dr. M. M. Deshmukh  
IQAC Co-ordinator



  
Dr. H. M. Khanzode  
Principal  
Shri Samarth Arts & Commerce  
College, Ashti, (Dist. Wardha)

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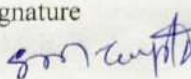



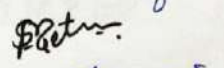
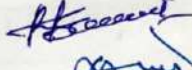



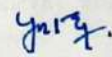

SHRI SAMARTH SHIKSHAN PRASARAK MANDAL , ASHTI  
SHRI SAMARTH ARTS AND COMMERCE COLLEGE , ASHTI

Minutes of IQAC meetings in 2021-22

## SHRI SAMARTH ARTS'S &amp; COMMERCE COLLEGE ASHTI, DISTT. WARDHA

## Minutes of the IQAC meeting held on 24 August 2021

The meeting of the Internal Quality Assurance Cell (IQAC) was held on **24 August 2021** at 11.00 a.m. Shri W.B.Rajderkar and Mrs.Kanchita Bhavnani were not present .The following members of IQAC were present in the meeting.

Sr. No.	Name and Designation	Signature
1	Shri S.M.Gupta (President of society)	
2	Shri S. M. Rajkarne (Vice-President of the Society)	
3	Shri. M. G. Deshpande (Secretary of the Society)	
4	Dr. A. R. Bhagat (Member)	
5	Dr. S. D. Deshpande (Member)	
6	Shri. S. M. Gothane (Member)	
7	Shri. R. T. Sawai (Member)	
8	Dr. D. B. Malpe (Member)	
9	Dr. D. D. Khadgi (Member)	
10	Dr. P. M. Jadhao (Member)	
11	Shri Girish Ajane (Alumni Representative)	

## Minutes of the Meeting

The minutes of the IQAC meeting are as follows-

**Subject No. 1: Approving minutes of the previous meeting.**

Dr. M. M. Deshmukh Co-ordinator of IQAC, read the minutes of meeting held on 10 November , 2020. The minutes were unanimously approved by all members.

**Subject No. 2: Presenting AQAR -2019-20 for submission**

IQAC co-ordinator informed that the Annual Quality Assurance Report of the college for 2019-20 is to be submitted to NAAC in online portal .He placed the AQAR before the members for review.



After detailed discussion on AQAR , following resolution was put in the meeting :

**Resolution No 1**

The AQAR of the college for 2019-20 should be submitted to NAAC by completing due procedure.

Dr.A.R.Bhagat  
Proposer

Dr.D.B.Malpe  
Seconder

The resolution was unanimously approved by all members.

**Subject No. 3: Reports of activities during lockdown period**

The actual teaching- learning and extra-curricular activities in the college are not conducted due to lockdown condition in view of Covid-19 pandemic .However the University has issued guidelines to engage classes through online mode in order to avoid academic loss of students.

The Principal informed that the teachers are engaging online classes through Google Meet app. However the absentee of the students in the classes is more. Many of the students have problems regarding connectivity of mobiles. College has directed them to submit their assignments in the college.

NSS Programme Officer Dr. P. M. Jadhao presented report of tree plantation conducted on 1July2021.

**Subject No 4: Nomination of Non-teaching member in IQAC**

Principal Dr.H.M. Khanzode informed that Senior Clerk Shri. Y.S.Darokar has retired from college on 30 June 2021. He was a member of IQAC as non-teaching representative. Hence new member as non-teaching representative should be nominated in IQAC .

Following resolution was put in the meeting in this regard:

**Resolution No.2:**

Shri Parag J. Deshmukh , Junior Clerk should be nominated as non-teaching representative in IQAC .

Dr.P.M.Jadhao  
Proposer

Dr.D.D.Khadgi  
Seconder

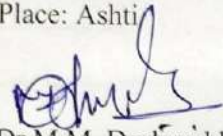
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**Subject No 5: Subject with prior permission of the Chairman**

As there were no other subjects for the discussion, the Co-ordinator of IQAC declared that the meeting has concluded.

Date: 24 August 2021

Place: Ashti

  
Dr.M.M. Deshmukh

**IQAC Co-ordinator**  
Shri Samarth Arts and Commerce  
College, Ashti

  
Dr.H.M.Khanzode

Principal  
Shri Samarth Arts & Commerce  
College, Ashti, Distt. Wardha.



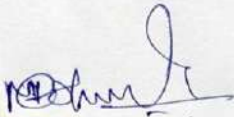
Shri Samarth Arts & Commerce College, Ashti

: Internal Quality Assurance Cell:

Action Taken Report of the IQAC Meeting held on 24 August 2021

- (1) As per subject No.2 of the meeting, Annual Quality Assurance Report of the college for 2019-20 was submitted to NAAC on 31 August 2021.
- (2) As per subject No.4 of the meeting, Shri Parag J. Deshmukh was nominated as Non-teaching representative in IQAC of the college.
- (3) Many of the programmes mentioned in the academic calendar could not be held due to COVID-19 lockdown condition. However ,as per University guidelines,the faculty engaged classes through online mode to avoid academic loss of students.

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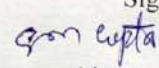



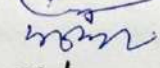
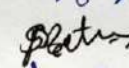
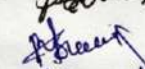

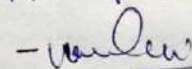
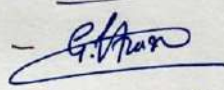
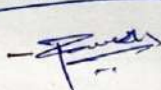
  
**IQAC Co-ordinator**  
Shri Samarth Arts and Commerce  
College, Ashti

  
**Principal**  
Shri Samarth Arts & Commerce  
College,Ashti.(Dist.Wardha)

## SHRI SAMARTH ARTS'S &amp; COMMERCE COLLEGE ASHTI, DISTT. WARDHA

## Minutes of the IQAC meeting held on 24 March 2022

The meeting of the Internal Quality Assurance Cell (IQAC) was held on **24 March 2022** at 11.00 a.m. Shri W.B.Rajderkar, Mrs.Kanchita Bhavnani ,Adv. Jaishree Raut and Dr.P.M.Jadhao were not present .The following members of IQAC were present in the meeting.

Sr. No.	Name and Designation	Signature
1	Shri S.M.Gupta (President of society)	
2	Shri S. M. Rajkarne (Vice-President of the Society)	
3	Shri. M. G. Deshpande (Secretary of the Society)	
4	Dr. A. R. Bhagat (Member)	
5	Dr. S. D. Deshpande (Member)	
6	Shri. S. M. Gothane (Member)	
7	Shri. R. T. Sawai (Member)	
8	Dr. D. B. Malpe (Member)	
9	Dr. D. D. Khadgi (Member)	
10	Shri Girish Ajane (Alumni Representative)	
11	Shri Parag Deshmukh (Non-teaching Representative))	

## Minutes of the Meeting

The minutes of the IQAC meeting are as follows-

**Subject No. 1: Approving minutes of the previous meeting.**

Dr. M. M. Deshmukh, IQAC Co-ordinator read the minutes of meeting held on 24 August , 2021. The minutes were unanimously approved by all members.

**Subject No. 2: Presenting AQAR 2020-21 for submission**

IQAC co-ordinator informed that the Annual Quality Assurance Report of the college for 2020-21 is to be submitted to NAAC in online portal .He placed the AQAR before the members for review.

After detailed discussion on AQAR , following resolution was put in the meeting :

**Resolution No 1**

The AQAR of the college for 2020-21 should be submitted to NAAC by completing due procedure.

Dr.A.R.Bhagat  
Proposer

Dr.D.B.Malpe  
Seconder

The resolution was unanimously approved by all members.

**Subject No. 3: Follow up of Academic Calendar**

Academic calendar of the college is prepared at the beginning of the academic session .It includes activities of various committees of the college. In the beginning discussion was done about the admission process in the college .Shri Sunil Rajkarne suggested that the list of admitted students should be made in accordance with NAAC format from the session 22-23.

Teachers in-charge of various committees presented reports of activities as follows:

- **Dr.A.R.Bhagat** informed that Research Committee has organized a essay competition for students .However the response to the activity was poor as the students' attendance was restricted in the college due to COVID -19 lockdown. But he stated that actual classes have started from 1 February and students' attendance is gradually increasing. Shri M.G.Deshpande suggested that all committees should make efforts to complete their activities which they could not conduct during lockdown period.
- **Shri R.T.Sawai** presented report of the activities conducted by Physical Deptt. He informed that a fitness session was conducted for youth in Ashti on 12 January at 7.00 am under **Fit India Movement**. 26 citizens were present in the session .They expressed satisfaction about the session and promised to co-operate in future.Shri M.G.Deshpande suggested that alumni of the college should included in such activity.

Shri Sawai reported that a workshop on **Yoga and Surya Namaskar** was organized on 22 February 2022. **Shri Sandip Mandale**, Asst.Professor, HVPM College of Physical Education was the resource person.51 students and 14 teachers participated in the workshop.

- **Dr.D.B.Malpe** informed that Dr.P.M.Jadhao delivered a lecture on 'Revolution in Indian Agriculture' under teacher's lecture series on 15 January 22. 36 students and 10 teachers were present in the programme.

- Shri R.T. Sawai also presented report of **Teacher – Mentor scheme**.  
The Mentor teachers conducted their first meeting of mentees during 28 March to 5 April 2022. Average 44% were present in the meeting. The observations of the meetings noted by the teachers are :
  - (a) Students make less transaction in the library.
  - (b) Their attendance is not satisfactory .It is mainly due to indefinite strike by MSRTC employees. Students coming from remote places could not attend the college. Other modes of transport were not affordable for them.
  - (c) Many students have enrolled in NSS but their participation in activities is not satisfactory.
  - (d) Students have less interest in extra - curricular activities.

Shri Sunil Rajkarne suggested that some sincere students from each group should be selected. It would help to track their progression to higher level. Shri Sawai informed that teachers would make efforts to track good and hard working students.

- **Dr.D.D.Khadgi** informed that **Cultural Deptt.** included probable dates of cultural programme in academic calendar of the college. However they could not be conducted due to lockdown situation. He added that the Deptt. would organize one day cultural programme at the earliest. Shri M.G.Deshpande suggested that Dr. Vilas Farkade from History Deptt. should prepare a presentation on freedom struggle of 1942 in Ashti . He should also deliver a speech on various dimensions of Dr.Babasaheb Ambedkar's thoughts. The Cultural Deptt. should take initiative in organizing these programmes.
- Dr.S.M.Gothane informed that the Library would organize a **reading competition** and a **book display** in the college. Shri M.G. Deshpande suggested that special focus should be on biographies of freedom fighters of India. He also suggested that audio clips of speeches of guest speakers should be preserved by the college.
- Dr.P.M.Jadhao was not present in the meeting. So Dr.M.M.Deshmukh read out the reports of NSS activities. They are as follows in brief :
  - (a) NSS organized **World Literacy Day** on 8 September 2021.29 students and 06 teachers were present in the programme.
  - (b) **NSS Foundation Day** was organized on 24 September 2021.44 students and 08 teachers were present in the programme.
  - (c) A webinar was organized on 24 September on **"Diet and Environment"** in collaboration with Vegan Outreach India . 38 students and 06 teachers were present in the programme.
  - (d) **Swachhata Abhiyan** was organized during 22-26 Oct 2021 as per guidelines of Ministry of Youth Affairs and Sports New Delhi and Zonal Director ,NSS ,Pune. 21 students and 02 teachers were present in the programme.

- (e) NSS organized COVID-19 vaccination camp in college on 27 October 2021. 18 students and 02 teachers were vaccinated.
- (f) **National Integration day** was observed on 31 October 2021. 72 students and 08 teachers were present in the programme.
- (g) **Voter registration campaign** was organized during 1 Nov to 30 November 2021 as per guidelines of State Election Commission. 43 students were registered in the campaign.
- (h) **Constitution Day** was celebrated on 26 November 2021 It was jointly organized by the college and Taluka Vidhi Seva Samaiti , Ashti. 75 students and 08 teachers were present in the programme.
- (i) A programme was organized on **World AIDS Day** on 1 December 2021 in collaboration with Nobel Education Society , Wardha. 46 students and 08 teachers were present in the programme.
- (j) **COVID-19** survey was conducted on 06 Dec. 2021 in village Porgavan. 20 students and 02 teachers participated in the survey.
- (k) Gadgebaba death anniversary was observed on 20 December 2021. 20 students and 06 teachers participated in the **Swacchata Abhiyan** on the eve.
- (l) **Swacchata Abhiyan** was done at Kapileshwar tank in Ashti on 1 January 2022. 18 students and 01 teacher participated in the Abhiyan.
- (m) Savitribai Fuley Birth Anniversary was observed on 3 January 2022. 75 students and 08 teachers were present in the programme.
- (n) **Womens' sanitation survey** in village Porgavan on 3 January. 20 students and 02 teachers participated in the survey.
- (o) **Road Safety Campaign** was conducted on 8 January 2022. COVID -19 awareness was also done during the campaign. 44 students and 06 teachers participated in the campaign.
- (p) Birth anniversaries of Swami Vivekanand and Rajmata Jijau were celebrated on 12 January 2022. A **symposium** was organized on the day. 83 students and 08 teachers were present in the programme.
- (q) Anti -sexual Harassment Cell ,NSS Unit and Taluka Vidhi Seva Samaiti , Ashti jointly organized a **Law Awareness and Guidance Camp** on 17 January 2022. It focused on POCSO Act and other related laws. 19 students and 04 teachers were present in the camp.
- (r) **Blood Donation Camp** was organized on 22 January. 38 donors donated blood in the camp.
- (s) A symposium was organized on **National girl child Day** on 24 January. 04 students expressed their thoughts .82 students and 08 teachers were present in the programme.
- (t) A programme was organized in presence of Tahsildar, Ashti on National Voter day i.e. 25 January. 80 students and 08 teachers were present in the programme.

- (u) **Drinking water facility** was provided to devotees at Kapileshwar tank on the eve of Mahashivratri on 2 March 22. 10 students and 01 teacher provided service to devotees.
- (v) A Workshop was organized on '**Gender Equity**' on International Womens' Day on 8 March . 74 students and 06 teachers were present in the programme.
- (w) A programme was organized on **World Earth day** on 23 March 22. 32 students participated in Swacchata Abhiyan in college campus.

#### **Subject No 4: Conducting Annual Test Examination**

Continuous evaluation is important part of curriculum. Teachers in the college conduct two unit tests in each semester as a part of evaluation. However the university has conducted all examinations in objective mode in last two years. It is noticed that students have not been in touch with descriptive type of examination. It has also affected conceptual understanding of the subject by students. The college should make efforts for enhancing capacity of students to understand and grasp subjects .They should be able to express the concepts in subjective format.

On this background, following resolution was put in the meeting:

Semester wise test examinations should be conducted in the college from the academic session 2021-22.

Proposer  
Dr.D.B.Malpe

Secunder  
Dr.S.D.Deshpande

#### **Subject No . 5 : Documentation for AQAR and SSR**

The IQAC Co-ordinator informed that the college should be prepared to go for assessment and accreditation process in the session 2022-23.All teachers in-charge of various committees should prepare reports with proper documents .The Principal suggested that all reports should be presented in a prescribed format which is common for all departments.

#### **Subject No.6: Subject with prior permission of the Chairman**

Following Topics were with prior permission of the Chairman

- (a) Contributory teacher of History Dr.Vilas Farkade gave information about the poster display series based on life and woks of freedom fighters on the eve of 75<sup>th</sup> year of Indian independence .He said that students prepare these posters. 11 posters have been displayed so far and more posters would be displayed in time to come.

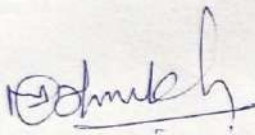


- (b) Dr.Suraj Keche and Dr.Kapil Patil informed the English Deptt. has conducted mock interviews of students .  
Shri M.G.Deshpande suggested that all contributory teachers should be encouraged to engage in all activities of the college

As there were no other subjects for the discussion, the Co-ordinator of IQAC declared that the meeting has concluded.

Date: 24 March 2022

Place: Ashti

  
Dr. **M.G. Deshpande**  
IQAC Co-ordinator  
Shri Samarth Arts and Commerce  
College, Ashti



  
Dr. H.M. Khanzode  
**Principal**  
Shri Samarth Arts & Commerce  
College, Ashti, (Dist. Wardha)

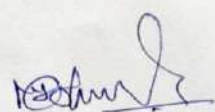
Shri Samarth Arts & Commerce College, Ashti

: Internal Quality Assurance Cell:

Action Taken Report of the IQAC Meeting held on 24 March 2022

- (1) As per subject No.2 of the meeting , Annual Quality Assurance Report of the college for 2020-21 was submitted to NAAC on 1 April 2022.
- (2) As per subject No.3 of the meeting, Cultural and Sports programmes were conducted in the college on 26 April 2022.
- (3) As per subject No.4 of the meeting, Test examination of even semesters of B.A. and B.Com. was conducted during 5 to 14 May 2022.

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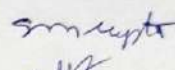


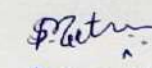
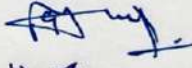
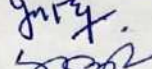
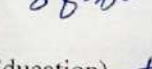
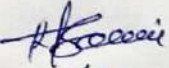
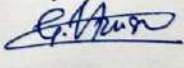

  
IQAC Co-ordinator  
Shri Samarth Arts and Commerce  
College, Ashti

  
Principal  
Shri Samarth Arts & Commerce  
College,Ashti.(Dist.Wardha)

## SHRI SAMARTH ARTS'S &amp; COMMERCE COLLEGE ASHTI, DISTT. WARDHA

## Minutes of the IQAC meeting held on 14 June 2022

The meeting of the Internal Quality Assurance Cell (IQAC) was held on **14 June 2022** at 11.00 a.m. Shri W.B.Rajderkar, Mrs.Kanchita Bhavnani ,Adv. Jaishree Raut and Dr.D.D.Khadgi were not present .The following members of IQAC were present in the meeting.

Sr. No.	Name and Designation	Signature
1	Shri S.M. Gupta ( President of Society)	
2	Shri S.M.Rajkarne (Vice President of Society)	
3	Shri M.G.Deshpande (Secretary of Society)	
4	Dr.A.R.Bhagat (Member) Not Present	
5	Dr.S.M.Gothane (Member) - Present	
6	Dr.D.B.Malpe (Member)	
7	Dr.P.M.Jadhao (Member)	
8	Dr.S.D.Deshpande (Member)	
9	Shri R.T.Sawai (Dir.of Physical Education)	
10	Shri .G.G.Ajane (Alumni Representative)	
11	Shri P.J.Deshmukh (Non-teaching Representative)	

## Minutes of the Meeting

The minutes of the IQAC meeting are as follows-

**Subject No. 1: Approving minutes of the previous meeting.**

Dr. M. M. Deshmukh, IQAC Co-ordinator read the minutes of meeting held on 24 March , 2022. The minutes were unanimously approved by all members.

**Subject No. 2: Follow up of Academic Calendar**

Teachers in-charge of various committees presented reports of activities conducted during 24 March to 14 June 2022 as follows:

- **Dr.A.R.Bhagat** informed that Research Committee has organized a essay competition on “Environmental Conservation” for students . Total 28 students participated in the competition .Five essays were adjudged as best essays .A poster display was also organized under Environmental. Science .Nine students participated in the activity.
- **Shri R.T.Sawai** presented report of the activities conducted by Physical Deptt. He informed that one day sports events were organized on 25 April .107 students and 13 teachers participated in the events.

He also reported teachers have conducted meetings with students under “**Mentor Scheme**”.The reports from show less attendance of students in college. Shri M. G.Deshpande suggested that it is probably due to post COVID situation and teachers should establish dialogue with students.

- **Dr.D.B.Malpe** presented reports of Career and Counseling Cell as followed :
  - (a) Principal Dr.H.M.Khanzode made a power point presentation on “ New national Education Policy “ on 30 April under **Teachers’ Lecture Series** .93 students were present in the programme .
  - (b) Career and Counseling Cell organized a **Webinar** on “Guidance for competitive examinations” in collaboration with Mahila Mahavidyalya, Amravati on 6 May 2022 . Total **70** students participated in the webinar.
  - (c) He also reported that as decided by IQAC in its previous meeting , a test examination of even semesters was conducted during 5 May to 14 May 2022. **160** students from Commerce faculty and **79** students Arts faculty appeared for the examination.
- **Dr.P.M. Jadhao** read out the report of **Special NSS Residential Camp** .It was organized at village Lahan Arvi during **22 to 26 March 2022** . **75** volunteers participated in the camp. Shri M.G.Deshpande suggested that college should give a thanks giving letter to all agencies and dignitaries co-operating in the camp. A feedback in format should also be collected from participants.
- **Dr.S.M.Gothane** presented reports of activities by Library Deptt. as follows:
  - (a) A **Book Exhibition** was organized on 8 and 9 April 22. Biographies and autobiographies of great freedom fighters were displayed to commemorate 75<sup>th</sup> year of India’s independence. 54 students visited the exhibition and expressed satisfaction about it.

(b) A **reading competition** was organized on 22 April 22. The theme was 'Indian freedom struggle'. Six students participated in the competition. Books were issued to them from the library. They expressed their thoughts on various topics. Three students were adjudged as 'best readers'. 74 students were present in the programme.

➤ Dr. M.M. Deshmukh presented reports of activities by IQAC as follows :

(a) **Students' Induction Programme** for freshers was organized on 1 April 2022. SIP is accordance with the guidelines issued by UGC. The programme focused on motivating the students to participate in various activities in the college. It also aims at building team spirit among them. The workshop was organized in two sessions. In the first session, Shri S.M. Gupta, President of parent society delivered inaugural speech. In following session, various departments of the college guided students about their aims and objectives. The departments were NSS, Library and Physical Education. **119** students and **10** teachers were present in the programme. SIP was scheduled to be held in August 2021. But it could not be organized due to COVID restrictions.

(b) The IQAC organized a Workshop on '**Documentation for preparation of SSR**' on 20 April 2022. Dr. D.V. Shete, Principal, Yashoda Girls' College, Nagpur was the resource person. **12** teachers were present in the workshop.

### **Subject No. 3 : Students Satisfaction Survey**

IQAC has conducted a Students Satisfaction Survey in the college during 7 May to 25 May 2022. The survey was done through Google format and it was sent to students through emails. **115** students responded to the survey. 80% of respondents were from Commerce faculty and 20% belonged to Arts faculty. After detailed discussion on the survey, IQAC made following suggestions :

- (a) Internal evaluation should be strengthened in the college.
- (b) Teachers should give more time and space to students to share views on academic performance.
- (c) The career and counseling should be more active in the college.
- (d) The scope of student centric methods should enhance in teaching-learning process.
- (e) Sports activity should be promoted in the college.

### **Subject No .4 : Students Feedback**

IQAC also conducted a students' feedback on 5 April 2022 students assessed teachers' teaching-learning activities. Total **130** students participated in feedback out of which **88** students belonged to Commerce faculty and **42** students were from Arts faculty.

Shri M.G. Deshpande suggested that there should be faculty wise in-charge to conduct the feedback so that the number of participants will increase.

The members discussed analysis of the feedback and made following suggestions :

- Students have expressed that teachers should communicate more with the students on academic performance. Hence it was suggested that In-charge of program should pay more attention to the process .
- Internal evaluation should be strengthened and more transparency should be maintained in the process.
- Teachers should be available and give more time to students to solve their issues regarding academic and co-curricular performance.
- The teachers should apply variety of participatory methods in teaching process. It should be properly documented by them.

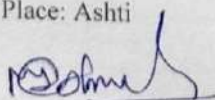
**Subject No.5: Subject with prior permission of the Chairman**

- (a) Contributory teacher in English Dr. Kapil Patil informed that their Deptt. has conducted mock interviews of students of students .The initiative would help the students to improvise their presentation skills. Shri.S.M. Rajkarne suggested that the Deptt. should enhance the scope of this initiative.
- (b) Dr. Rhushikesh Gorey gave information about classroom seminars. Shri.S.M. Rajkarne suggested that he should collect a feedback from students in this regard.
- (c) Shri M.G. Deshpande suggested that Dr. S .D. Deshpande should present a lecture on "Ancient India's contribution to science".
- (d) Shri.S.M. Rajkarne suggested that students' group activity should be re-started by Career and Counseling Cell.

As there were no other subjects for the discussion, the Co-ordinator of IQAC declared that the meeting has concluded.

Date: 14 June 2022

Place: Ashti



Dr.M.M. Deshmukh

**IQAC Co-ordinator**  
Shri Samarth Arts and Commerce  
College, Ashti



Dr.H.M.Khanzode

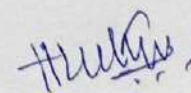
**Principal**  
Shri Samarth Arts & Commerce  
College Ashti, Dist. Wardha

**Action Taken Report of the IQAC Meeting held on 14 June 2022**

- (1) As per subject No.4 discussed under 'subjects with prior permission of the Chairman', Dr. D. B .Malpe from Commerce Program and Dr. D. D.Khadgi from Arts Program were assigned responsibility to look after students' participation in feedback process.
- (2) As per subject No.5 discussed under 'subjects with prior permission of the Chairman', Dr. Rhushikesh Gorey submitted Students' Feedback on seminar held on 16 /04 2022.
- (3) Career and Counseling Cell conducted a Workshop on "General Ability and Quantitative Aptitude for Competitive Examinations" on 15/07/2022. 35 students and 10 teachers participated in the workshop.

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**IQAC Co-ordinator**  
Shri Samarth Arts and Commerce  
College, Ashti

  
**Principal**  
Shri Samarth Arts & Commerce  
College, Ashti (Dist. Wardha)

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